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WEDNESDAY, 14 JUNE 2023

TO: ALL MEMBERS OF THE COUNTY COUNCIL

I HEREBY SUMMON YOU TO ATTEND THE MULTI LOCATION MEETING OF CARMARTHENSHIRE COUNTY COUNCIL WHICH WILL BE HELD IN THE CHAMBER - COUNTY HALL, CARMARTHEN. SA31 1JP AND REMOTELY AT 10.00 AM, ON WEDNESDAY, 21ST JUNE, 2023 FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Wendy Walters

CHIEF EXECUTIVE

Democratic Officer:	Kevin Thomas
Telephone (direct line):	01267 224027
E-Mail:	KJThomas@carmarthenshire.gov.uk

THE MEETING CAN BE VIEWED ON THE AUTHORITY'S WEBSITE VIA THE FOLLOWING LINK:-
<https://carmarthenshire.public-i.tv/core/portal/home>

Wendy Walters Prif Weithredwr, *Chief Executive*,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

A G E N D A

- 1. APOLOGIES FOR ABSENCE.**
- 2. DECLARATIONS OF PERSONAL INTERESTS.**
- 3. CHAIR’S ANNOUNCEMENTS.**
- 4. ANNOUNCEMENTS BY THE LEADER, CABINET MEMBERS AND THE CHIEF EXECUTIVE (IF ANY)**
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- 9. TO CONSIDER THE FOLLOWING NOTICE OF MOTION:-**
 - 9 .1 NOTICE OF MOTION PROPOSED BY COUNCILLORS ALUN LENNY AND EDWARD THOMAS**

“URGENT POTHOLE FUNDING

Carmarthenshire County Council declares that the deteriorating state of many roads in our county is part of an acute UK-wide problem caused by long term under-funding of local authorities by successive Conservative UK governments since 2010.

Council notes that the extra £200m. recently allocated by Westminster towards ‘the pothole fund’ is just a fraction of the estimated £14b. needed to tackle the local roads repair backlog in Wales and England.

Council also notes with alarm a recent report by the Asphalt Industry Alliance (AIA) which claims that nearly a fifth of the roads controlled by local councils in Wales and England have a life expectancy of less than five years, and will need to be torn up, repaired and

resurfaced.

This council therefore calls on:

- The UK Government to start planning now how to allocate at least £14b. in their next budget as an emergency measure to enable local councils to address this severe deterioration of our infrastructure fabric, especially in rural areas, before next winter;
- The Welsh Government to ensure that all funding allocated towards this heading through the Barnett formula is passed on to county councils, and to divert some of the money saved by the recent scrapping of new road schemes in Wales down to the councils to enable them to step up the work of repairing existing non-trunk roads.

10. PUBLIC QUESTIONS.

10.1 QUESTION FROM CHARLIE EVANS TO COUNCILLOR EDWARD THOMAS - CABINET MEMBER FOR TRANSPORT, WASTE AND INFRASTRUCTURE SERVICES.

"The Welsh Labour Government has announced it is ending the Bus Emergency Scheme on the 24th July.

Industry body Coach and Bus Operators Cymru which represents small firms, has previously raised fears of 65% to 100% of services being cut.

This would have a devastating impact on our communities- making our most vulnerable residents less able to use our town and village centres; workers less able to get to work; and increase car traffic and congestion in our communities; which appears to be in stark contrast to Labour and Plaid Cymru's Cooperation Agreement net zero and public transport strategies.

What planning- financial, operational and logistical- is Carmarthenshire County Council undertaking to ensure we have the same level of bus services across Carmarthenshire after the 24th July."

11. QUESTIONS BY MEMBERS (NONE RECEIVED).

12. MINUTES FOR INFORMATION (AVAILABLE TO VIEW ON THE WEBSITE)

12.1 PLANNING COMMITTEE - 27TH APRIL 2023

12.2 CORPORATE PERFORMANCE AND RESOURCES SCRUTINY COMMITTEE - 3RD MAY 2023

12.3 EDUCATION, YOUNG PEOPLE AND THE WELSH LANGUAGE - 5TH MAY 2023

- 12 .4 COMMUNITIES, HOMES AND REGENERATION SCRUTINY
COMMITTEE - 15TH MAY 2023**
- 12 .5 PLACE, SUSTAINABILITY AND CLIMATE CHANGE
SCRUTINY COMMITTEE - 15TH MAY 2023**
- 12 .6 PLANNING COMMITTEE - 25TH MAY 2023**

COUNTY COUNCIL

10 MAY 2023

PRESENT: Councillor R.E. Evans (Chair)

Councillors (In Person):

S.M. Allen	P. Cooper	C.A. Davies	B. Davies
G. Davies	H.L. Davies	L. Davies	T. Davies
L.D. Evans	N. Evans	S. Godfrey-Coles	T.M. Higgins
J.K. Howell	P. Hughes-Griffiths	J.D. James	R. James
G.H. John	H. Jones	A. Lenny	M.J.A. Lewis
A. Leyshon	K. Madge	M. Palfreman	B.D.J. Phillips
D. Price	E. Rees	B.A.L. Roberts	E. Skinner
D. Thomas	G.B. Thomas	M. Thomas	J. Tremlett
A. Vaughan Owen			

Councillors (Virtually):

L.R. Bowen	K.V. Broom	J.M. Charles	M.D. Cranham
D.M. Cundy	S.A. Curry	A. Davies	W.R.A. Davies
T.A.J. Davies	C. Davies	L.M. Davies	S.L. Davies
M. Donoghue	A. Evans	D.C. Evans	H.A.L. Evans
W.T. Evans	A.D. Harries	J.P. Hart	P.M. Hughes
M. James	J.P. Jenkins	B.W. Jones	A.C. Jones
D. Jones	G.R. Jones	A.G. Morgan	D. Owen
S.L. Rees	E.M.J.G. Schiavone	J. Seward	H.B. Shepardson
R. Sparks	E.G. Thomas	F. Walters	P.T. Warlow
D.E. Williams	J. Williams		

Also Present (In Person):

W. Walters, Chief Executive;
C. Moore, Director of Corporate Services;
G. Morgans, Director of Education & Children's Services;
A. Williams, Director of Place and Infrastructure;
P.R. Thomas, Assistant Chief Executive (People Management & Performance);
L.R. Jones, Head of Administration and Law;
J. Morgan, Head of Housing and Public Protection;
G. Morgan, Head of Democratic Services;
C. Higginson, Media Manager;
S. Rees, Simultaneous Translator;
M. Runeckles, Members Support Officer;
J. Owen, Democratic Services Officer.

Also Present (Virtually):

S. Hendy, Member Support Officer;
R. Morris, Members Support Officer.

Chamber, County Hall, Carmarthen, SA31 1JP and remotely: 10:00am - 11:10am

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors K. Davies, N. Lewis, and D. Nicholas.

2. DECLARATIONS OF PERSONAL INTERESTS.

There were no declarations of interest made.

3. CHAIR'S ANNOUNCEMENTS

- The Chair stated that he and his Consort, Councillor Nysia Evans had recently attended the Garden Party at Buckingham Palace in the lead up to the Kings Coronation.
- Councillor Emyr Rees congratulated 2 teams within the ward of Glanamau for their sporting achievements. Amman United RFC under 15's who won the Carmarthenshire GMG Cup and Cwmaman FC under 15's who won the West Glamorgan Junior League Cup. Appreciation was extended to their coaching team and volunteers.
- Councillor Rob James and Councillor Palfreman congratulated Councillor Rob Evans and his Consort, Councillor Nysia Evans on holding a successful Charity Carvery evening on 29th April 2023 which raised a significant amount of money in aid of two valuable charities namely; Wales Air Ambulance and Ty Bryngwyn Hospice, Llanelli.
- Following the completion of a 10-month full investigation regarding an incident that took place during an informal training event, Councillor Dorian Phillips expressed his sincere apologies to Council members for the incident.
- Councillor Glynog Davies expressed his congratulations to Ysgol Coed Cae, Llanelli in obtaining an excellent Estyn Inspection Report. Appreciation was extended to the Headteacher, staff and the learners for their efforts in achieving a positive report.

4. ANNOUNCEMENTS BY THE LEADER, CABINET MEMBERS AND THE CHIEF EXECUTIVE

The Chair advised that he had not been notified of any announcements.

5. TO APPROVE AND SIGN AS A CORRECT RECORD THE MINUTES OF THE COUNCIL MEETING HELD ON THE 19TH APRIL 2023

It was raised that Councillor. M James' declaration of interest for item 10.1 - Empty Homes Policy - Our Approach to Bringing Empty Homes Back to Use should read:-

'Likely to inherit a house which could be empty during the period of the policy.'

RESOLVED that subject to the above amendment, the minutes of the meeting of Council held on the 19th April, 2023 be signed as a correct record.

6. RECRUITMENT TO THE POST OF HEAD OF ENVIRONMENTAL INFRASTRUCTURE (PERMANENT APPOINTMENT)

The Council received a report, presented by Cabinet Member for Climate Change, Decarbonisation and Sustainability which in accordance with the Local Authorities (Standing Orders) (Wales) (Amendment) Regulations 2014 sought Council's endorsement on the recruitment of the permanent appointment of the post of Head of Environmental Infrastructure. The Job Profile, Person Specification and job advert was appended to the report for consideration.

Council was informed that following the appointment to the post of Director of Place and Infrastructure in November 2022, the Authority now had the opportunity to review the effectiveness of the current interim arrangements that had been in place, together with the succession planning consideration following the impending retirement of the Head of Transportation and Highways in September this year. The proposed appointment was an amalgamation of the Head of Transportation and Highways together with the Head of Waste and Environmental Services. The new post would have a greater strategic focus and would require the appropriate structure underneath to ensure that it delivered its strategic objectives.

Members noted that the full advert would be on the Council's recruitment page and a summary version would be posted on media or advertising platforms signposting potential candidates to Carmarthenshire's recruitment page.

RESOLVED that in accordance with the Local Authorities (Standing Orders) (Wales) (Amendment) Regulations 2014, the Job Profile, Person Specification and job advert for the permanent appointment of the post of Head of Environmental Infrastructure appended to the report be endorsed.

7. TO CONSIDER THE FOLLOWING NOTICES OF MOTION:-

7.1. NOTICE OF MOTION PROPOSED BY COUNCILLORS SEAN REES AND MICHAEL CRANHAM

Council considered the following Notice of Motion submitted by Councillors Sean Rees and Michael Cranham:-

"There are 9863 stroke survivors living across the Hywel Dda Health Board area, with 47% of stroke survivors in Hywel Dda living in Carmarthenshire. 'The Stroke Association' has delivered a 'Stroke Recovery Service' across the three areas of the Hywel Dda Health Board for more than a decade.

In Carmarthenshire, funding for this to date has been via the Health Board with a further amount being topped up by the County Council who have now repurposed its financial contribution to focus more on prevention.

The 'Stroke Association' have been advised that for 2023/24 that they will receive the same funding allocation as the current Service Level Agreement, and therefore this will not include any additional funding to cover the funds which have historically been provided by the Local Authority. We note further that all other commissioned life after stroke services across Wales are fully funded by the Health Boards.

We as Carmarthenshire County Council therefore call on the Hywel Dda Health Board to provide urgent reassurance to stroke survivors, their families, and carers that there will be no impact on the future delivery of the 'Stroke Recovery Service' here in Carmarthenshire.”

The motion was duly seconded.

The proposer and seconder of the Motion were afforded the opportunity of speaking in support thereof and outlined the reasons for its submission, as set out in the Motion.

A number of heartfelt statements were made from members who had been directly affected were made in support of the Motion.

RESOLVED that the Motion be supported.

8. PUBLIC QUESTIONS

The Chair advised that no public questions had been received.

9. PRESENTATION OF PETITION

The Chair informed Council Members that the following petition put before Council in relation to the toilets at Burry Port Harbour was a Cabinet function:-

“We the undersigned, request immediate action from Carmarthen County Council to plan, finance and construct toilets at Burry Port Harbour east and Burry Port harbour west. Petition to rectify the absence of adequate and accessible public toilets at Burry Port Harbour.”

In accordance with 10.16 of the Council’s Constitution, the petitioner had chosen to present the petition formally to the Cabinet and was therefore not in attendance at the meeting.

In line with the Constitution, Council was afforded the opportunity to debate the matter and then refer its deliberations to the Cabinet.

A number of statements were made in support of the petition.

The Cabinet Member for Regeneration, Leisure, Culture & Tourism briefed Council on the responsibility of the Authority under the Public Health (Wales) Act 2017 and advised that he was in correspondence with the petitioner directly and would provide a full response at the Cabinet meeting.

In recognising that Burry Port was one of several areas where the local community had indicated their need and wish for improved facilities which had also been signified supported by way of the petition, it was acknowledged that improving the provision of the public toilets at Burry Port would require a short-term solution together with a medium and long-term plan which would be developed by working with key partners in the area. Discussions regarding the immediate short-term solution were in hand.

RESOLVED that the petition be referred to the Cabinet for consideration.

10. QUESTIONS BY MEMBERS

The Chair advised that no questions by Members had been received.

11. MINUTES FOR INFORMATION (AVAILABLE TO VIEW ON THE WEBSITE)

The Chair stated that the minutes outlined on the agenda under 11.1 – 11.6 were available for information on the Council website.

CHAIR

DATE

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COUNTY COUNCIL

WEDNESDAY, 24 MAY 2023

PRESENT: Councillor R.E. Evans (Chair) (In Person)

Councillors (In Person):

S.M. Allen	K.V. Broom	J.M. Charles	D.M. Cundy
C.A. Davies	T.A.J. Davies	B. Davies	G. Davies
H.L. Davies	L. Davies	S.L. Davies	T. Davies
M. Donoghue	L.D. Evans	N. Evans	W.T. Evans
S. Godfrey-Coles	J.P. Hart	T.M. Higgins	J.K. Howell
P.M. Hughes	P. Hughes-Griffiths	M. James	R. James
G.H. John	A.C. Jones	D. Jones	G.R. Jones
H. Jones	A. Lenny	N. Lewis	K. Madge
D. Nicholas	D. Owen	M. Palfreman	B.D.J. Phillips
D. Price	E. Rees	B.A.L. Roberts	E. Skinner
D. Thomas	E.G. Thomas	G.B. Thomas	M. Thomas
J. Tremlett	A. Vaughan Owen		

Councillors (Virtually):

L.R. Bowen	M.D. Cranham	S.A. Curry	A. Davies
W.R.A. Davies	C. Davies	L.M. Davies	A. Evans
D.C. Evans	H.A.L. Evans	A.D. Harries	J.D. James
J.P. Jenkins	B.W. Jones	M.J.A. Lewis	A.G. Morgan
S.L. Rees	E.M.J.G. Schiavone	J. Seward	H.B. Shepardson
F. Walters	P.T. Warlow	D.E. Williams	J. Williams

Also Present (In Person):

C. Moore, Director of Corporate Services
J. Morgan, Director of Community Services
G. Morgans, Director of Education & Children's Services
A. Williams, Director of Place and Infrastructure
L.R. Jones, Head of Administration and Law
P.R. Thomas, Assistant Chief Executive (People Management & Performance)
G. Morgan, Head of Democratic Services
E. Evans, Principal Democratic Services Officer
S. Rees, Simultaneous Translator
L. Jenkins, Cabinet Support Officer
M. Runeckles, Members Support Officer
M.S. Davies, Democratic Services Officer;

Also Present (Virtually):

S. Hendy, Member Support Officer
R. Morris, Members Support Officer.

Chamber - County Hall, Carmarthen. SA31 1JP and remotely: 10.00 - 11.30 am

Note: These minutes are subject to confirmation at the next meeting.

1. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors P. Cooper, K. Davies, A. Leyshon and R. Sparks.

2. DECLARATIONS OF PERSONAL INTERESTS

There were no declarations of personal interest.

3. PERSONAL MATTERS/OUTGOING CHAIR'S ANNOUNCEMENTS

The Retiring Chair, Councillor Rob Evans, welcomed distinguished guests, Councillors, staff and friends to the meeting. He thereupon reflected on his year in office and the events and celebrations he had attended with his consort Councillor Nysia Evans.

The Retiring Chair expressed his gratitude to the Chief Executive, Wendy Walters, Linda Rees-Jones and Gaynor Morgan for their advice and professional guidance, and staff of the authority who had supported the work of the Chair including his fundraising for Ty Bryngwyn Hospice and Wales Air Ambulance. He had recently presented each charity with a cheque for £2,500.00. He thanked his driver Jeff Jones and Eira Evans for her professional and personal support, arranging his events and making sure that everything always ran smoothly. He paid tribute to his consort, Mrs. Nysia Evans, who had been at his side for the last 12 months and thanked her formally for her support. Finally he wished the Chair-elect Councillor Louvain Roberts and her consort, Mrs Vanessa Rees well in her year of office.

4. ANNOUNCEMENTS BY THE LEADER, CABINET MEMBERS AND THE CHIEF EXECUTIVE

There were no announcements.

5. ELECTION OF CHAIR OF THE COUNCIL FOR THE 2023-24 MUNICIPAL YEAR

It was moved by the retiring Chair Councillor R. Evans and seconded by Councillor J. Tremlett and UNANIMOUSLY RESOLVED that Councillor B.A.L. Roberts be elected Chair of Carmarthenshire County Council for the 2023/24 Municipal Year.

Councillor R. Evans congratulated Councillor Roberts on her election.

Councillor Louvain Roberts made her declaration of acceptance of office and was invested with the Chain of Office.

Councillor Roberts expressed her gratitude to all Councillors for their support in appointing her as Chair of Carmarthenshire County Council and added that she was looking forward to her year in office representing the Council. Councillor Roberts also paid tribute to the retiring Chair, Councillor R. Evans, and presented him with a Past Chair's Commemorative Pendant.

Tributes to the retiring Chair were paid by Councillor Darren Price, Leader of the Plaid Cymru Group, Councillor Jane Tremlett, Leader of the Independent Group,

Note: These minutes are subject to confirmation at the next meeting.

and Councillor Rob James, Leader of the Labour Group. The Deputy Chief Executive, on behalf of the Chief Executive, who was unable to attend the meeting due to illness, and the Corporate Management Team, also paid tribute to the retiring Chair.

6. ELECTION OF VICE CHAIR OF THE COUNCIL FOR THE 2023-24 MUNICIPAL YEAR

It was moved by Councillor D. Price, seconded by Councillor P. Hughes-Griffiths and UNANIMOUSLY RESOLVED that Councillor Handel Davies be elected Vice-Chair of Carmarthenshire County Council for the 2023/24 Municipal Year.

Councillor Handel Davies was invested by the Chair, Councillor Louvain Roberts, with the Chain of Office and made his declaration of acceptance of office. The Vice-Chair expressed his appreciation to the Council on his appointment.

Council was informed that the Vice-Chair's Consort, Mrs Margaret Davies, was unable to be present and that arrangements would be made for the Consort's chain to be forwarded to her.

The Chair congratulated the Vice Chair and his Consort on their appointments.

7. TO RECEIVE THE LEADER OF THE COUNCIL'S ANNUAL REPORT FOR 2022-23

The Leader presented his Annual Report to the Council covering the period 2022/23 [appended to these minutes] and spoke of the need to reflect on what had been achieved to date and consider what still needed to be done.

The Leaders of the Independent Group and Labour Group were afforded the opportunity of commenting on the Leader's report.

RESOLVED that the Leader's 2022/23 Annual Report be noted.

8. APPOINTMENT OF MEMBERS TO SERVE ON THE COUNCIL'S SCRUTINY, REGULATORY AND OTHER COMMITTEES FOR 2023-2024

The Council considered a report detailing the proposed membership of Regulatory, Scrutiny, Other Committees and Panels.

It was duly moved and seconded and

UNANIMOUSLY RESOLVED to approve the appointment of members to Regulatory, Scrutiny and Other Committees as set out within Appendix 1 of the report.

Note: These minutes are subject to confirmation at the next meeting.

9. TO CONSIDER NOMINATIONS RECEIVED AND TO ELECT CHAIRS AND VICE CHAIRS FOR THE COMMITTEES / PANELS OF THE COUNCIL FOR THE 2023-24 MUNICIPAL YEAR

The Council considered nominations which had been received for the appointment of Chairs and Vice Chairs of Committees for the 2023/24 Municipal Year.

It was duly moved and seconded and

UNANIMOUSLY RESOLVED that the following appointments to Chairs and Vice Chairs of Regulatory, Scrutiny, Other Committees and Panels be made for the 2023/24 Municipal Year:-

<u>COMMITTEE / PANEL</u>	<u>CHAIR</u>	<u>VICE CHAIR</u>
Communities Homes and Regeneration Scrutiny Committee	Cllr. D.M. Cundy	Cllr. B.W. Jones
Corporate Performance & Resources Scrutiny Committee	Cllr. A.G. Morgan	Cllr. K.V. Broom
Education, Young People & The Welsh Language Scrutiny Committee	Cllr. C. Jones	Cllr. S.M. Allen
Place, Sustainability & Climate Change Scrutiny Committee	Cllr. K. Madge	Cllr. K. Davies
Health & Social Services Scrutiny Committee	Cllr. H.A.L. Evans	Cllr. B.A.L. Roberts
Appeals Committee	Cllr. J.K. Howell	Cllr. L. Davies
Appointments Committee A - Directors	Cllr. D. Price	Cllr. S.M. Allen
Appointments Committee B - Heads of Service	Cllr. J. Tremlett	Cllr. D. Price
Democratic Services Committee	Cllr. L. Davies	Cllr. W.T. Evans
Licensing Committee	Cllr. J.M. Charles	Cllr. D. Phillips
Member Appointments Committee	Cllr. J. Lewis	Cllr. W.R.A. Davies
Planning Committee	Cllr. W.T. Evans	Cllr. C. Jones
Housing Review Panel	Cllr. B.W. Jones	Cllr. G.B. Thomas
Dyfed Pension Fund Committee	Cllr. D.E. Williams	Not required

Note: These minutes are subject to confirmation at the next meeting.

10. ANNUAL REVIEW OF THE COUNCIL'S CONSTITUTION

The Council was reminded of the requirement for it to review its Constitution on an annual basis and that as part of that process it had established a Constitutional Review Working Group [CRWG] to present any recommended changes.

It was reported that whilst there had been no legislative changes which required changes to be made to the Council's Constitution the Council would need to confirm the constitution as it currently stood and amend Part 6.1 of the Constitution to reflect the Independent Remuneration Panel for Wales (IRPW) prescribed amounts to be paid to Councillors for 2023-24.

UNANIMOUSLY RESOLVED

10.1 in accordance with the determinations made by the Independent Remuneration Panel for Wales, to adopt the Councillors' and Co-opted Members' Salaries and Allowances Scheme for 2023-2024, as detailed within Part 6.1 of the Constitution;

10.2 to adopt the change to Article 6 of the Constitution in terms of the Scrutiny of the Deputy Leader role;

10.3 to adopt the Council Constitution for 2023-2024 subject to the changes to the Constitution arising from decisions made in recommendations 10.1 and 10.2 above;

10.4 that the Monitoring Officer be authorised to make any minor amendments, correct typographical or drafting errors and ensure all cross-references within the Constitution are correct and that these be reported to the Constitutional Review Working Group as and when necessary.

11. MEMBERSHIP OF THE MID AND WEST WALES FIRE AND RESCUE AUTHORITY

UNANIMOUSLY RESOLVED that Councillor R. Evans be appointed to replace Councillor K. Madge as the Labour Group's representative on the Mid and West Wales Fire and Rescue Authority.

CHAIR

DATE

Note: These minutes are subject to confirmation at the next meeting.

APPENDIX

LEADER OF THE COUNCIL'S ANNUAL REPORT FOR 2022-23

"It's hard to believe that a year has passed since we were all elected to this place to represent the people of Carmarthenshire and it's been a very interesting year. One of the first things we did as a Cabinet was to plan to put into action what this administration was voted in for and over the last year we have set strong foundations in our Vision Statement and in the Corporate Strategy to achieve this. After a year and with four more to go we can see a clear path in front of us. Today is an opportunity for me to give you an update on what's happened over the last year and what we've got to come.

Our Vision Statement was published in July last year following cross party discussions. As I said in my address at last year's AGM 'good ideas are not the monopoly of any individual or one political group' and following a year of working together I still believe that to be true. I'd like to thank all Members for their willingness to feed into our work and hope that this reciprocal approach and mature politics will continue in the years to come.

The Vision Statement remains as the roadmap of what we promised door to door last year and that is what we will be held accountable for over the coming years. The Corporate Strategy provides the framework for delivering on those commitments outlined in the Cabinet Vision Statement and detailed delivery plans that will be monitored and reviewed regularly, and will set out the exact actions we will be taking as a Council to make progress against our objectives. There are four objectives within the Corporate Strategy, and they are – Start Well, Live and Age Well, Prosperous Communities, and Our Council. I should note that we have identified also the key areas of decarbonisation, climate and nature emergencies, and the Welsh language as thematic priorities and, along with a focus on equality, we will ensure these key areas are embedded and progressed in all that we do.

Wellbeing Objective 1 is Start Well. Enabling our children and young people to have the best possible start in life, we know why this is important - the best start reduces inequalities later in life. It's imperative that we ensure that every child in Carmarthenshire has the best start in life and very often we need to invest in order to do that.

In the last year we've opened two new schools, Ysgol y Castell in Kidwelly was opened in January, a new replacement building with the capacity to deliver primary education for 270 primary school children and 30 nursery pupils, with an additional space to provide Early Years care. In December last year the brand new Ysgol Gorslas was opened, the school has the capacity to welcome and provide Welsh medium education for 210 pupils, between the ages of 4 and 11 years of age.

We are on track to deliver Universal Primary Free School Meals to all primary school pupils by April next year. We are already providing UPFSM for Nursery, Reception and Years 1 and 2 as a result of the cooperation agreement between Plaid Cymru and the Welsh Government.

It is pleasing that our Welsh in Education Strategic Plan was approved by Welsh Government last year. The plan will see more schools moving to becoming Welsh language medium over the next 10 years creating an opportunity for more learners to be educated bilingually. It includes more nursery and reception children being taught through the medium of Welsh; more young people studying for qualifications in Welsh, increasing provision for learners with Additional Learning Needs; and increasing the number of teachers able to teach Welsh and through the medium of Welsh – with continuing support to develop staff through a comprehensive and flexible training programme.

Following a difficult few years we remain absolutely committed to supporting schools in dealing with the effects of the pandemic. Some initiatives to improve attendance and behaviour within schools following covid for example have brought added focus to the situation. It continues to be a difficult time across many settings within education and I'd like to thank all staff for their continued work during a difficult time of change.

Note: These minutes are subject to confirmation at the next meeting.

One of the most difficult tasks for the Cabinet this year has been setting a draft budget for Council to consider. Years of austerity measures have led us to where we are - cutting, reducing, seeing whether we can slice a little bit more off a service or provision. However, in terms of cuts to education, we have tried to protect schools consistently from cuts over the past few years and we will continue to do so but each year becomes more and more challenging. I have complete confidence in our Department of Education, I know that they work their hardest to deliver the best education possible for our children, but I worry about the pressure Head Teachers and senior managers are under to continuously try and deliver more with limited resources.

Only last week the Chief Executive and I visited Children's Services in Llanelli and I am extremely proud of what the service is delivering under challenging circumstances. Our focus on preventative services and keeping families together remains a priority and as a result we have one of the lowest rates of Looked after Children in Wales. Indeed over the last year our work in this area has been noted by the First Minister and the Deputy Minister for Social Services. Members will be aware that we are currently in the middle of Foster Care Fortnight which aims to increase the number of foster carers in Carmarthenshire and they have an integral role within the Children's Services family. This morning I want to place on record my thanks to all our staff, foster carers and partners who work in this field. We are truly grateful for the work you do on our behalf.

WBO 2 Live and Age Well – Which focuses on enabling our residents to live and age well, and WBO 3 Prosperous Communities – which looks to deliver communities and environments for a healthy, safe and prosperous are central to our vision as a Cabinet.

We know that poverty and deprivation have serious detrimental effects, impacting all aspects of well-being. Over a third of our households continue to live in poverty (35.6%), a level which has increased over the last ten years not helped by Tory austerity. We know that this county continues to face a cost-of-living crisis and we remain committed to tackling this issue head on. We have new advisors in our HWBs who provide budgeting and benefit advice. £180,000 was made available from the Poverty Fund for local residents and community groups to deliver Warm Welcome Spaces, we opened our libraries in Carmarthen, Llanelli, and Ammanford as warm places as well as supporting third sector partners to deliver support in the community. We will continue to support our residents as we always do and to ensure that we are absolutely focused on this issue we've established a cross party advisory panel on tackling poverty to report to Cabinet regularly.

Earlier this year we decided to act decisively to tackle the affordable housing shortfall by introducing a premium on second homes and empty properties. The intention of introducing a premium on second homes and long-term empty houses is to either encourage greater use of these properties or ensure that their owners contribute more towards our communities. By the year 2025/26, the total premium for both classes could potentially raise anything up to £3m, as a contribution towards helping us to maintain essential services or release houses to become homes for Carmarthenshire residents, depending on the response of owners.

As you will already know, the Strategic Equality Plan is currently out for consultation. The plan sets out the principles of our commitment to equality and diversity and outlines how we intend to fulfil our responsibilities as an employer, a service provider and as a community leader. I would urge members of the public to respond to the consultation as it will help form the next Strategic Equality Plan which will run from 2024 to 2028.

I'm pleased that progress is being made in a commitment from the Vision Statement to increase the level of in-house provision within social care and rebalance the market locally. One of the cornerstones of achieving this is increasing our Social Care workforce. Significant pressures over the last few years have highlighted the need for and importance of a strong and available workforce. Last summer we launched the Care Academi which offers opportunities to those looking for a career in social work or social care. Open to all ages, the Academi provides training, support and guidance enabling candidates to earn while they learn and choose a career path that suits them best. With a blend of on-the-job training and education, there are various opportunities to explore the variety of social care and social work roles on offer. I'm very keen to see that we promote this as a career pathway in our schools and further education centres. Significant reform in improving the terms and conditions of our in-house staff and joint initiatives with the Local Health Board is making a difference with the number waiting for Homecare in hospital and the

Note: These minutes are subject to confirmation at the next meeting.

community now falling to pre pandemic levels. For the first time in many years, we will open our first council run Childrens home in the autumn enabling us to rebalance a market that has not served our children well.

Prosperous communities are communities where all people can thrive. Where there is employment, transport, leisure, and services that are accessible to all. Lack of qualifications and skills, transport, access to services are all barriers to economic activity. Providing secure and well-paid jobs for local people is crucial.

Our Innovation Strategy launched last week is central to that vision and it looks to identify proposals to support the recovery and restructuring of Carmarthenshire's economy through innovation. The focus of the strategy lies in the areas of Foundation Economy; Health and Wellbeing; Digital Innovation and the impact of Climate Change and the opportunities that harnessing a Circular Economy could have on the county.

In terms of the environment, it's been great to see the development of ETO at Nantycaws and Llanelli and progress on the greening of our fleet. It would be remiss of me to report on developments over the last year without referring to the significant changes to our refuse collection. In January we moved to weekly blue bag and food waste collection alongside a new kerbside glass collection service every three weeks. It is pleasing that we are already seeing positive changes in terms of recycling rates which I'm sure will be reflected against our statutory targets.

We've also seen development in terms of the sustainable food plan which supports part of the PSB work programme. Our Local Food Strategy is currently in development and out for review from PSB partners and stakeholders. Adopting a Local Food Strategy and setting ambitious targets will solidify the foundations of Carmarthenshire as the No.1 local authority area in Wales taking action on sustainable food.

In terms of Transport and Infrastructure we've worked with Welsh Government in delivering the T1 electric bus and infrastructure project with the construction of a new bus facility at Nantyci and completed the Cross Hands link road which is a key enabler for economic development around the Cross Hands strategic employment site. New Active Travel infrastructure has been constructed to support more sustainable travel and progress continues on the Towy Valley Path with the Planning application submitted and the necessary land purchasing processes underway.

Importantly we have also started work on developing a community transport strategy and continue to lobby for the delivery of the Llandeilo by-pass.

We've also continued with our commitment to build more homes in Carmarthenshire. Our new homes reflect our commitment to tackling climate change and tackling poverty. Homes on our newer sites including Glanymor Terrace in Burry Port are fitted with modern kitchens and bathrooms, they have exceptionally high levels of insulation to help minimise heat loss and are fitted with renewable technology including solar panels, electric vehicle charging points and battery storage helping to provide lower energy bills for tenants. We are committed to delivering houses designed with a greater range of measures that will reduce both energy use and carbon emissions, supporting our commitment to tackling climate change and becoming a net zero carbon local authority by 2030.

In terms of leisure, Pendine Tourism Attractor Project opened in March, and I had the pleasure of being present at the official opening. Pendine has a unique history in terms of the land speed record as well as being one of the most picturesque stretches of beach in the country. The project includes the 'Caban' - accommodation that has been constructed using sustainable building technologies. Overlooking the beach, the Caban facility includes a restaurant and will cater for the walking holiday and outdoor sports adventure market as well as those seeking a coastal experience. It's such a joy to see the development at Pendine which I'm sure will benefit both local residents and visitors to the area.

Recently members will be aware that we launched the Shared Prosperity Fund in Carmarthenshire which will provide an additional £36.68m additional investment to help deliver against some of Carmarthenshire's key strategic objectives. The Shared Prosperity Fund will

Note: These minutes are subject to confirmation at the next meeting.

provide new opportunities for local communities, support the development and growth of local businesses as well as supporting the recovery of our town centres and is a mix of revenue and capital funding that can be used to support communities. We've also launched the second phase of the £11 million ARFOR Programme, which aims to deliver an economic boost and strengthen the Welsh language across the counties of Gwynedd, Ceredigion, Carmarthenshire, and Anglesey, and we are now inviting applications to its Enterprising Communities Fund. The second phase of this pioneering Programme comes as part of the Cooperation Agreement between the Welsh Government and Plaid Cymru which we are grateful for.

Cabinet believe that local procurement has a significant part to play in terms of economic growth and we've tasked officers with reviewing the way our procurement frameworks work to increase the level of local procurement and supporting local businesses.

I'd like to take this opportunity to thank the officers for their work in supporting the Town Centre Taskforces in Ammanford and Llanelli, and the Carmarthen Town Centre Regeneration Forum together with the Ten Towns initiative and I'm of the firm view that we need to spread economic development across the county.

In Llanelli, work has started on Pentre Awel and work is progressing on the YMCA building in Llanelli, and Market Street North is due to start in the next few months. Its also pleasing to see plans being developed for other parts of Llanelli. The regeneration of Tyisha is key to the town's development, providing an important link between the town centre and the Pentre Awel project. Businesses in certain parts of Llanelli town could also benefit from the SPF Town Centre Vacant Property Fund which has been launched and is focused on bringing ground floor vacant properties back into commercial use. This fund is also available for parts of Carmarthen and Ammanford. The regeneration of Llanelli town is something that I am personally committed to. We want to make it a place where people want to live and work by bringing empty shops back into use and creating much-needed homes. I look forward to working with all partners who share that ambition.

In Carmarthen work will begin later this year at the HWB development which will house our customer service teams – offering advice and support for our residents. The Hwb will include a town centre gym, NHS facilities and various council services. It will also provide opportunities for our residents to access further and higher education through the University of Wales Trinity St Davids.

Also in Carmarthen we are continuing the Jacksons Lane development plans, including greening, outdoor seating provision for surrounding restaurants and cafes as well as space for market stalls and events. Work continues with the Oriel Myrddin development King Street.

Improvement works to Carmarthen bus station are nearing completion, and the £500k Shared Prosperity Fund Tackling Towns funding has identified 5 projects to undertake within the town. We've worked with the Carmarthen BID and Town Council to attract football and a food and drink monthly market is being planned.

In terms of Ammanford, I visited the town with members last week, and saw progress being made in terms of the Taskforce – with plans to further support the town centre and increase the number of market stalls. A 3G sports pitch and leisure facilities have added to the fantastic sporting facilities already available within the town. We have lobbied and will continue to lobby Welsh Government and regional partners to re-open the Amman Valley railway to provide services to Ammanford and to the top of the Amman Valley as part of the Swansea Bay Metro, which I believe would be a significant boost for this part of the county.

As members will be aware we have published our second draft Local Development Plan – which looks to deliver economic development and housing across the county, and also seeks to strengthen our policies around special landscape areas. The next step is to submit the Plan to the Welsh Government for examination later in the year.

Wellbeing Objective 4 – Our Council – Looks to further modernise and develop our council in a resilient and efficient way.

Earlier this year we were awarded an Investors in People Gold Award which is remarkable considering the circumstances of the last three years. We know that we can adapt as an organisation, Covid proved that, but to see our achievements recognised by Investors in People in this way was particularly pleasing.

I absolutely value the work of the Trade Unions and since becoming Leader, I have instigated a joint consultative forum where group leaders, together with Wendy, Paul and Councillor Phil

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Hughes meet with our trade unions colleagues on a quarterly basis so that key issues can be raised and discussed directly with councillors. Given the demanding financial challenges that we are going to have to face in the future, it is imperative that we work together with the Trade unions in an open, honest and collaborative way. Over the past 12 months, as members, we have worked together, and we have managed to increase the salaries of some of our lowest paid workers, including Home Carers, Residential Care Workers, Refuse Loaders and Refuse Drivers.

Our Pay Policy Statement for 2023/24 endorsed the Real Living Wage supplement, as we have done over the past five years, to ensure that our lowest paid receive the equivalent of £10.90 per hour. We will continue to work with Cynnal Cymru and others to explore the possibility of consolidating our approach and becoming an accredited Living Wage Employer.

At Cabinet on Monday, we approved the Cycle to Work and Car Loan Scheme, increasing the limit and terms on the cycle to work scheme and the total loan advance on the Car Loan scheme to reflect rising costs and pressures. We've also increased the mileage rate where necessary in order to support the fluctuating cost of fuel.

The next few years are likely to be equally, if not more, challenging, as external cost increases are likely to place extra strain on financial budgets. We are also likely to continue to see significant increases in demand for services such as social care in this post-Covid period, together with increases in customer expectations also heightened during the pandemic. We've launched a Transformation Strategy, a programme of change that will allow the Council to look to the future with confidence and continue to deliver our ambitions and priorities for the benefit of our residents of our county. Although the last 2 years has brought unprecedented challenges for this Council, it could be argued that the last decade has been a period of constant challenge for local government. The UK Government's decision to significantly reduce public expenditure as a response to the financial crisis of 2008 has resulted in a severe budget challenge for local government which has lasted for a period of over 10 years. The fact that we were able to continue to deliver high quality services during a period when service demands was also increasing, is testament to the innovation and creativity shown by Council staff in identifying ways to deliver services in more efficient ways and I thank them for the work that they have undertaken on this agenda.

It is absolutely clear that as a council we face many challenges as we look forward. As members, you will already have participated in the review of the Modernising Education Programme over the past few months. And although we are undertaking a review of our school footprint work continues on Ysgol Gwenllian and we are in the process of developing a solution to the proposed site of Ysgol Dewi Sant, it is a complex situation, and we are keen to work with the Town Council and the Welsh Government on that. We are also keen to find a solution for schools in the Ammanford area. It is vitally important for us to engage with members across the chamber as we develop solutions to deliver education provision across the county over the next few years.

Our road network is essential in linking communities, providing access to jobs, education, health care and services and it binds communities together. Members will be aware that Local authorities across Wales are facing a historic backlog of underinvestment in the maintenance of these key arteries and Carmarthenshire is no exception. While we have been able to keep our busiest roads in a reasonable condition, more investment is clearly required in maintaining the wider road network. Welsh Government have been unable, unfortunately, to continue the Road Refurbishment Grant which ended in 2021/22 and helped resurface our roads. This therefore provides a significant financial challenge to the authority.

Our investment in resurfacing has subsequently dropped from £3.9M in 2022/23 to £1.6M this year while tendered resurfacing costs have increased by 30% since 2020. As a consequence, we have a reduced amount to invest, and that investment doesn't achieve as much. We know that around £8 million is required each year to sustain the network in a steady state. Without a sustained investment our roads will deteriorate, and potholes will become an increasing public concern. And this is something that I am absolutely determined to tackle and again would welcome cross-party support on that.

We have around 9,500 homes under our responsibility and the scale and volume of maintaining and repairing that stock is considerable. Since the transfer of maintenance services last year the Community Services Department have worked hard this year to significantly improve the way we

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respond to housing voids and repairs as we face the inevitable backlog of work stemming from the pandemic. Focussed work has nearly halved the number of voids in the system with further improvements to come including a new scheduling system due to be fully operational by mid-2024. The Cabinet met with the Director and Head of Service in the spring, and we were very pleased with the progress made and the future plans. I hope that over the next year that you will see the positive outcomes we expect.

A significant challenge for us over the next few years is the reduction in the number of Welsh speakers in Carmarthenshire. I was very disappointed that the results of the 2021 census published earlier this year noted a reduction of 4% in the number of Welsh speakers in the county. The truth is we are seeing a decline and we need to take action quickly to prevent this. Members will be aware that earlier this week the Cabinet approved the Welsh Language Promotion Strategy for the next 5 years, a strategy to promote the Welsh language across Carmarthenshire. The aim of the strategy is to increase the number of Welsh speakers, pride amongst residents as well as the use and confidence in the use of the language and also to promote the language as a norm in the workplace and within the workforce and create Welsh prosperous communities.

We have indeed achieved a lot during the last year under very challenging circumstances. We will continue to deliver our Vision Statement over the next year and I am sure there will be new challenges ahead for us as well. But our aims are robust and we have a clear strategy as to how we will achieve these aims.

I would like to thank the Cabinet and my fellow members across the chamber for their support over the year and also to the Chief Executive and Corporate Management Team for their advice and to all council officers and staff for all their hard work during the last year."

Note: These minutes are subject to confirmation at the next meeting.

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COUNCIL 21ST JUNE 2023

DRAFT RECOMMENDATIONS- COMMUNITY REVIEW IN COUNTY OF CARMARTHENSHIRE

Purpose: Following completion of the initial consultation, to summarise for Council the findings of the first consultation.

Recommendations / key decisions required:

1. That the proposals set out in Annex 1 to the report be adopted by the Council as Draft Recommendations for the purposes of the Community Review.
2. That the Draft Recommendations be published for consultation purposes from Monday 26 June to Monday 7 August 2023 inclusive.
3. That the results of the consultation be reported to full Council on 11 October 2023.

Reasons:

Under the Local Government (Democracy) (Wales) Act 2013 each principal council has a duty to monitor the communities in its area and, where appropriate, the electoral arrangements of such communities for the purposes of considering whether to make recommended changes. These changes are brought about by means of a community review.

Cabinet Decision Required	NO
Council Decision Required	YES

CABINET MEMBER PORTFOLIO HOLDER:- Philip Hughes – Organisation and Workforce

Directorate: Wendy S. Walters Name of Head of Service: Report Author: Amanda Edwards	Designations: Chief Executive/Electoral Registration Officer/Returning Officer Electoral Services and Civil Registration Manager	Tel: 01267 224112 Email addresses: WSWalters@carmarthenshire.gov.uk 01267 228609 AmEdwards@carmarthenshire.gov.uk
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Draft Recommendations- Community Review in County of Carmarthenshire

1. PURPOSE OF REPORT.

Council will recall that this Community Review was initiated as The Council has a duty under s22 of the Local Government (Democracy) (Wales) Act 2013 (“the Act”) to report every ten years on a community review having regard to the Local and Democracy and Boundary Commission for Wales (LDBCW) timetable for conducting the reviews of principal areas’ electoral arrangements required by section 29 (1) of the Act.

The last electoral review was carried out by LDBCW was conducted in 2021 with consequential changes being introduced with the Local Government Elections in May 2022. The next round of electoral reviews carried out by LDBCW will commence in 2024 with any consequential changes being introduced with the Local Government Elections in May 2027.

At its meeting on 9 February 2023, Council approved the commencement of a Community Review to examine existing Town and Community governance arrangements and make Final Recommendations for any appropriate change.

The formal consultation period was published on the Council’s website, but a more targeted engagement was sent to:

All Town and Community Council
Local Members of Parliament
Local Members of the Senedd
All Ward Councillors

Representations were invited from Monday 13 March to Monday 24 April 2023. Twenty-four representations were received during the consultation period, and these have been reviewed and proposals for Draft Recommendations have been prepared. Appendix A to the Report summarises the responses received and proposals for Draft Recommendations arising from these.

Also detailed in the Draft Recommendations are those recommendations put forward by the Electoral Registration Officer/Returning Officer.

The next stage is for Full Council to consider the proposals and approve Draft Recommendations, which will then be subject to a second consultation period, the results of which will be reported back to full Council in October 2023 for Final Recommendations to be determined.

DETAILED REPORT ATTACHED?

NO

Public Consultation Responses-Appendix A

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed: Amanda Edwards Electoral and Civil Registrations Services Manager

Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
NONE	YES	NONE	NONE	NONE	NONE	NONE

2. Legal

S22 (2) Local Government (Democracy) (Wales) Act 2013 provides that a principal council must have regard to LDBCW's timetable for conducting reviews of principal areas' electoral arrangements when determining when to conduct a community review.

Section 34 of the Act stipulates the mandatory consultees for a community review.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Amanda Edwards, Electoral and Civil Registration Services Manager

(Please specify the outcomes of consultations undertaken where they arise against the following headings)

1. Scrutiny Committee request for pre-determination	NO
If yes include the following information: -	
Scrutiny Committee	
Date the report was considered: -	
Scrutiny Committee Outcome/Recommendations: -	

2. Local Member(s)

N/A

3. Community / Town Council

N/A

4. Relevant Partners

N/A

5. Staff Side Representatives and other Organisations

N/A

CABINET MEMBER PORTFOLIO HOLDER(S) AWARE/CONSULTED	Include any observations here
YES	

**Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:**

These are below

Title of Document	File Ref No.	Locations that the papers are available for public inspection
Public Consultation Responses		

Carmarthenshire County Council

Community Review

Submissions received and Draft Recommendations

Recommendation	Received by and summary of response	Draft Recommendation
1	Llanfihangel-ar-arth Community Council- agreed at their meeting on 13 th March 2023 to propose unwarding of their community council.	Currently this community council has a North and a South Ward. Draft recommendation is to unward the community council, retaining their membership of 12 members.
2	Manordeilo and Salem Community Council-agreed at their meeting on 8 th March 2023 that they are satisfied with current arrangements. A subsequent email was received on 5 May 2023, which indicated that members at their meeting on 12 April 2023 agreed to the unwarding of their community council.	Currently this community council has a Cwmifor Ward and a Salem Ward. Draft recommendation is to unward the community council, retaining their membership of 12 members.
3	Llangathen Community Council-agreed by all members to propose unwarding of their community council.	Currently this community council has a North and a South Ward. Draft recommendation is to unward the community council, retaining their membership of 8 members.
4	Carmarthen Town Council-agreed by all members that they are satisfied with current arrangements.	Draft recommendation is to retain status quo for Carmarthen Town Council.
5	Llangyndeyrn Community Council-agreed by members at their meeting on 3 rd April 2023 to recommend the following: Pontyates Ward- decrease by one member, hence from 6 members to 5 Carway Ward- increase by two members, hence from 3 members to 5 Llangyndeyrn Ward- retain the three members, hence no change.	Draft recommendation is to propose: Pontyates ward- 5 Members Carway ward- 5 Members Llangyndeyrn ward – 3 Members Overall increase of one member.

	*This will provide an overall increase by one member.	
6	Councillor Tyssul Evans, County Councillor for Llangyndeyrn Electoral Ward. Cllr Evans suggested three scenarios, one of which is the proposal submitted by Llangyndeyrn Community Council. Cllr Evans also suggested the movement of electors from one community ward to another, within Llangyndeyrn Community Council on the basis that geographically they would sit better in the suggested community ward.	<p>Draft recommendation is to propose: Pontyates ward- 5 Members Carway ward- 5 Members Llangyndeyrn ward – 3 Members</p> <p>Overall increase of one member.</p> <p>Also recommend the moving Streets: •Pontnewydd from Register BZ (Carway Ward) to Register CC (Pontyates Ward) •Pontyates from Register BZ (Carway Ward) to Register CC (Pontyates Ward) •Four Roads from Register CB (Llangyndeyrn Ward) to Register CC (Pontyates Ward)</p>
7	Llanelli Town Council – It was agreed by Members at their meeting on 5 th April 2023 to propose splitting the community wards of Bigyn and Glanymor into smaller wards i.e., Bigyn 1, Bigyn 2 and Glanymor 1 and Glanymor 2. No other proposals were put forward.	This proposal has been considered; however, we believe that splitting the two community wards of Bigyn and Glanymor into two will not offer any real benefit or positively contribute towards effective and convenient local governance, therefore we do not support this proposal going forward as a draft recommendation.
8	Councillor John Jenkins, County Councillor for Elli Electoral Ward-Cllr Jenkins stated his objection to the proposal put forward by Llanelli Town Council as in recommendation 7.	
9	Councillor Louvain Roberts, County Councillor for Glanymor Electoral Ward-Cllr Roberts stated her objection to the proposal put forward by Llanelli Town Council as in recommendation 7.	

10	Councillor Sean L. Rees, County Councillor for Glanymor Electoral Ward-Cllr Rees stated his objection to the proposal put forward by Llanelli Town Council as in recommendation 7.	
11	Councillor Michael D. Cranham, County Councillor for Bigyn Electoral Ward-Cllr Cranham stated his objection to the proposal put forward by Llanelli Town Council as in recommendation 7.	
12	St. Ishmael Community Council-at their council meeting on 4 th April, Members agreed that they did not wish to unward but to retain the three community wards, namely Ferryside, Llansaint and Picton.	Draft recommendation is to retain status quo for St. Ishmael Community Council.
13	Gorslas Community Council- Members agreed at their March meeting that they were satisfied with current arrangements with their membership numbers, warding arrangements and the name of the Community Council.	Draft recommendation is to retain status quo for Gorslas Community Council.
14	Llanddowror and Llanmiloe Community Council-Members agreed at their April meeting that they have no significant or strong objections to the unwarding of their community council.	Currently this community council has a North Ward and South Ward. Draft recommendation is to unward Llanddowror and Llanmiloe Community Council, retaining a membership of ten members.
15	Cenarth Community Council- at their meeting on 6 th April, Members agreed that they are totally opposed to the unwarding of their community council on the grounds that there is no conflict between the interests of the wards, unwarding would lead to neglect of residents and not bring the community closer.	Draft recommendation is to retain the status quo for Cenarth Community Council.
16	Llanelli Rural Council- at their meeting on 19 April 2023, Members of the Council's Policy and Resources Committee after having carried out an exercise to forecast future electorate using the Local	Draft recommendation is to propose an increase by one member to the Bynea Ward of Llanelli Rural Council, giving an increase from 3 to four

	Development Plan 2018-2033, put forward a proposal to increase the membership of the Bynea ward from three to four members.	members and an overall increase from 21 to 22 members.
17	Newcastle Emlyn Town Council- Members feel strongly that their current membership should be retained at 10 members.	Draft recommendation is to retain the status quo for Newcastle Emlyn Town Council.
18	Llangeler Community Council- Members wish to retain status quo on current membership, warding arrangements and name of their community council	Draft recommendation is to retain the status quo for Llangeler Community Council.
19	Llanllawddog Community Council- Members wish to retain current arrangements.	Draft recommendation is to retain the status quo for Llanllawddog Community Council.
20	Cilymaenllwyd Community Council- Members agree to the unwarding of their community council.	Currently this community council has a North Ward and South Ward. Draft recommendation is to unward Cilymaenllwyd Community Council, retaining a membership of nine members.
21	Llanfihangel Aberbythych Community Council- Members agree to the unwarding of their community council.	Currently this community council has a North Ward and South Ward. Draft recommendation is to unward Cilymaenllwyd Community Council, retaining a membership of eleven members.
22	Councillor Carys Jones, County Councillor for St. Clears and Llansteffan Electoral Ward. Cllr Jones wishes to see the retention of the Community Wards of Llansteffan and Llanybri on the grounds that they are different communities and Cllr Jones feels if the community council became unwarded then there is a risk of Llanybri issues would be become completely marginalized.	Draft recommendation is to retain the status quo for Llansteffan and Llanybri Community Council.
23	Llansteffan and Llanybri Community Council- Members at their April meeting resolved to retain current arrangements and object to any proposal to unward their community council.	Draft recommendation is to retain the status quo for Llansteffan and Llanybri Community Council.

24	Llandyfaelog Community Council- Members wish to see current arrangements continue.	Draft recommendation is to retain the status quo for Llandyfaelog Community Council.
25	Electoral Registration Officer proposes that Cilycwm Community Council is unwarded. This proposal is put forward as she believes that the community council would still work effectively for all residents and that becoming unwarded will not devalue the strength of the Community Council.	Draft recommendation is to unward Cilycwm Community Council, retaining their overall membership of 8.
26	Electoral Registration Officer proposes that Cynwyl Gaeo Community Council is unwarded. This proposal is put forward as she believes that the community council would still work effectively for all residents and that becoming unwarded will not devalue the strength of the Community Council.	Draft recommendation is to unward Cynwyl Gaeo Community Council, retaining their overall membership of 10.
27	Electoral Registration Officer proposes that Llanboidy Community Council is unwarded. This proposal is put forward as she believes that the community council would still work effectively for all residents and that becoming unwarded will not devalue the strength of the Community Council.	Draft recommendation is to unward Llanboidy Community Council, retaining their overall membership of 10.
28	Electoral Registration Officer proposes that Llanegwad Community Council is unwarded. This proposal is put forward as she believes that the community council would still work effectively for all residents and that becoming unwarded will not devalue the strength of the Community Council.	Draft recommendation is to unward Llanegwad Community Council, retaining their overall membership of 12.
29	Electoral Registration Officer proposes that Llangunnor Community Council is unwarded. This proposal is put forward as she believes that the community council would still work effectively for all residents and that becoming unwarded will not devalue the strength of the Community Council.	Draft recommendation is to unward Llangunnor Community Council, retaining their overall membership of 13.

30	Electoral Registration Officer proposes that Llanybydder Community Council is unwarded. This proposal is put forward as she believes that the community council would still work effectively for all residents and that becoming unwarded will not devalue the strength of the Community Council.	Draft recommendation is to unward Llanybydder Community Council, retaining their overall membership of 12.
31	Electoral Registration Officer proposes that St. Clears Community Council is unwarded. This proposal is put forward as she believes that the community council would still work effectively for all residents and that becoming unwarded will not devalue the strength of the Community Council.	Draft recommendation is to unward St. Clears Community Council, retaining their overall membership of 13.

COUNCIL 21ST JUNE 2023

STREET NAMING AND PROPERTY NUMBERING POLICY

Purpose:

- To put in place a policy that allows officers to operate the Street Naming and Property Numbering function effectively, consistently and efficiently for the benefit of residents, emergency services, businesses and visitors.
- To provide clear criteria for officers to consider the merits of applications received, including the consideration given to the Welsh language.
- To confirm the fee structure as set out within the appended report.
- To clarify the consultation process that will be undertaken both internally and externally within the Council - including liaison with local Member and/or Town and Community Council as appropriate.

Cabinet Recommendations:

1. To consider and accept the recommendations of the report and adopt the Street Naming and Numbering Policy.

Reasons:

- To respond to the notice of motion and subsequent resolution of the Council [on the 13 of October 2021 – minute number 9.1 refers.](#)
- To ensure that the Council reflects those relevant legislative powers and duties, including The Welsh Language Act 1993, the Welsh Language (Wales) Measure 2011, the Well Being of Future Generations Act 2015 and Sections 17 to 19 of the Public Health Act (1925).

Cabinet Decision Required YES

Council Decision Required YES

CABINET MEMBER PORTFOLIO HOLDER:- Cllr Ann Davies

Directorate

Place and Infrastructure

Name of Head of Service:

Rhodri Griffiths

Report Author:

Ian Llewelyn

Designations:

Head of Place and Sustainability

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**EXECUTIVE SUMMARY
COUNCIL
21ST JUNE 2023**

STREET NAMING AND NUMBERING POLICY

BRIEF SUMMARY OF PURPOSE OF REPORT.

1. BRIEF SUMMARY OF PURPOSE OF REPORT.

This report follows the report to Council of the 28 September 2022 and the subsequent consultation of the Street Naming and Numbering (SNN) Policy. The report sets out the comments received as part of the consultation together with the draft SNN Policy for consideration and adoption as policy.

2. What is the current situation?

Officers already utilise a guidance document / draft policy that provides a framework to operate the Street Naming and Property Numbering function in an effective and efficient manner. However, following the notice of motion and subsequent resolution of the Council on 13 October 2021 (and the provisions of legislation and policy) the content and scope of the guidance note has been reviewed and is presented as part of this report.

It should be noted that Royal Mail has no statutory responsibilities or powers to either name a street or to name, number, rename or renumber a property. This is a matter for the Authority.

Reflecting the Council's role in deciding on the names of new streets, recognition is given to the importance of the Welsh language. Consequently, the Council has actively promoted that new street names will adopt a Welsh name that is consistent with the heritage and history of the area. In this respect, advice and support is given to developers on adopting Welsh place names for new developments and consultation is undertaken with the Local Member and Town / Community Councils as appropriate.

In regards house naming, research was undertaken by Forward Planning in October 2021 as below and reflects data from applications received between 1/6/2015 – 7/10/2021 (Total of 975).

House Name Language	Applications
Welsh	500
English	231
English > Welsh	87
English > English	69
Welsh > Welsh	53
Welsh > English	35

Llangeler has the highest number of Welsh applications with 32 Applications (Trelech had 1). Llanelli Rural has the highest number of English Applications with 16 Applications (Pendine had 1). Llanfihangel ar Arth has the highest number of Welsh > English Applications at 3 Applications

(Talley had 1). Pembrey & Burry Port and St Ishmael are joint top for English > Welsh at 5 Applications (St Clears had 1).

3. What does the policy seek to achieve?

The adoption of a policy allows for officers to apply a consistent approach allowing for:

- changes to existing property names and adding a house name to a numbered address;
- providing numbering schemes for new developments and arranging street names where appropriate;
- registration of new properties and property conversions; and
- re-naming and numbering streets where appropriate.

Note: Reference should also be made to the 'Purpose' section on the cover of this report.

The address of a property is a very important issue. All public and private sector organisations, the emergency services and the general public need an efficient and accurate means of locating and referencing properties.

It should be noted that there is limited scope for officers to enforce / mandate – notably in terms of property names. It will be a matter for the Council to lobby with Welsh Government for increased powers – therefore the policy is prepared with reference to the legal position as it stands.

4. Consultation Responses

Following Council approval at its meeting on the 28th September 2022 the Street Naming and Numbering Policy was published for formal consultation between the 12 October 2022 and the 23 November 2022. As part of this consultation six responses were received and are detailed in appendix 1 to this report.

It is noted that none of the responses require a specific amendment to the draft Street Naming and Numbering Policy as attached to this report.

DETAILED REPORT ATTACHED?	Yes Appendix 1 – Consultation Responses Appendix 2 – Draft Street Naming and Numbering Policy
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IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report:

Signed:	Rhodri Griffiths			Head of Place and Sustainability		
Policy, Crime & Disorder and Equalities	Legal	Finance	ICT	Risk Management Issues	Staffing Implications	Physical Assets
YES	YES	YES	NONE	NONE	NONE	NONE

1. Policy, Crime & Disorder and Equalities

The policy recognises the importance of property names of historic and / or cultural significance especially those historic Welsh names. In this regard, the policy set out aligns positively with the Well-being of Future Generations Act's goal of creating a *Wales of vibrant culture and thriving Welsh language*.

2. Legal

Carmarthenshire County Council has statutory powers to ensure that all streets and properties are correctly named and numbered within the County. These powers derive from Sections 17 to 19 of the Public Health Act (1925).

Reference is also made to the Welsh Language Act 1993, the Welsh Language (Wales) Measure 2011 and the [Well Being of Future Generations Act 2015](#). With specific reference to the Well Being of Future Generations Act 2015, the following goal is cited: "A *Wales of Vibrant Culture and Thriving Welsh Language*".

3.Finance

No costs are associated with the policy as its primary purpose is to outline and clarify the Council's position and processes with regards naming and numbering property. It is therefore not anticipated the implementation of the policy will lead to resource implications (including staffing) as the Street Naming and Property Numbering function is already being delivered through current financial provisions. Reference is made to the fee structure contained within the policy which is reflective of the current fees being charged. It should be noted the level of fees charged is discretionary and will be subject to further review.

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Rhodri Griffiths

Head of Place and Sustainability

1. Scrutiny Committee request for pre-determination	NO
Scrutiny Committee	
Date the report was considered:-	
Scrutiny Committee Outcome/Recommendations:-	

2. Local Member(s) Consulted as part of the formal public consultation exercise.

3. Community / Town Council Consulted as part of the formal public consultation exercise.

4. Relevant Partners Consulted as part of the formal public consultation exercise.

5. Staff Side Representatives and other Organisations Consulted as part of the formal public consultation exercise.

**CABINET MEMBER PORTFOLIO
HOLDER(S) AWARE/CONSULTED**

YES/NO * Delete as appropriate

Yes, consulted on the 8th February 2023

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:
NONE

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Draft Street Naming and Numbering Policy

Place and Sustainability
May 2022

carmarthenshire.gov.wales

Cyngor **Sir Gâr**
Carmarthenshire
County Council



Document History

Title	Street Naming & Numbering Policy
Purpose	Legal document required under the Public Health Act 1925
Owner	CCC Place & Sustainability Division
Created by	Information Management Unit
Approved by	
Date	
Review Frequency	As required

Version	Date	Author	Notes / Changes
V0.1	April 2019	Emily Dent / Nia Tommason	Initial Draft
V0.2	Sept 2019	Emily Dent / Nia Tommason	Initial amendments and updates
V0.3	Oct 2021	Emily Dent / Myfanwy Jones / Owain Enoch / Rachel Jones	Additional amendments and updates
V0.4	May 2022	Emily Dent	Minor editorial amendments

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1. Street Naming and Property Numbering Policy









1.1 Purpose of Policy

- 1.1.1 **This policy provides a framework for Carmarthenshire County Council to operate the Street Naming and Numbering function effectively and efficiently for the benefit of Carmarthenshire residents, emergency services, businesses, and visitors.**
- 1.1.2 The aim of this document is to provide advice and guidance to developers and existing property owners when considering new developments, property conversions, or single in-fill plots, as well as changing the name of an existing property. It also provides guidance to Community or Town Councils on the legal framework for operation of the Street Naming and Property Numbering function and the protocols for determining official street names and property numbers.
- 1.1.3 The primary purpose is to create addresses, which are logical and consistent and to ensure that properties can be located quickly in all situations. This is important as various organisations, services, and the general public need an efficient way of locating and referencing properties.
- 1.1.4 Street naming and numbering is an important aspect of modern life that is often taken for granted, but it is sufficiently important to need legislation to enforce the requirements of government and local government in this area.
- 1.1.5 There may be a lack of awareness (notably amongst the general public) in regards the requirement to go through a process for changing the name of a property. As part of the consultation on this policy, the Council will seek to raise awareness of this requirement. It should be noted that Section 1.2 of this policy makes it clear why it is important that the process is done correctly.
- 1.1.6 The delivery of the street naming and numbering service is provided under the Council's Scheme of Delegation, within the portfolio of the Head of Place and Sustainability. However, it should be noted that this policy seeks to make provision for consultation with elected /community representatives where appropriate / relevant.
- 1.1.7 The general approach of the Council is to seek to work with applicants in the implementation of the Street Naming and Property Numbering function via a consensus building approach. It should be noted that the Place and Sustainability service is currently in the process of launching a customer charter. The desired outcome is timely and consistent decision making where there is a good customer experience. However, there is an onus on applicants to work with officers if this outcome is to be achieved – including providing clear and accurate plans and by submitting proposals that are in keeping with this policy – notably in terms of respecting and celebrating the linguistic and historical fabric of the County.

1.2 Introduction

1.2.1 **Carmarthenshire County Council has statutory powers to ensure that all streets and properties are correctly named and numbered within the County. These powers derive from Sections 17 to 19 of the Public Health Act (1925).**

1.2.2 Street Naming and Numbering is an important function as it allows the Council to maintain and update the NLPG (The National Land and Property Gazetteer) which forms the foundation for use of every address in Britain. This enables:-

-  Emergency Services to find a property quickly and effectively
-  Post to be delivered efficiently
-  Visitors to locate their destination
-  Utility companies to connect their services once premises have been given a formal postal address
-  Reliable delivery of services and goods by courier companies
-  Records of Service Providers to be kept in an efficient manner
-  Companies to accept an address for official purposes. For example, insurance, credit rating, contract acceptance
-  Many legal transactions associated with properties can be withheld until they are identified by a street name, house name or number, for instance.

1.2.3 The street naming and numbering policy establishes the correct process and procedures for the following activities:-

- House name change
- Add a name to an existing numbered Property
- House Naming or Numbering
- Development with a new street name
- Property Conversion into Flats or Units
- Amending schedule of development already issued
- Renaming a street at resident's request
- Naming a road where no name exists
- Confirmation of official address
- To add or change a commercial trading name to a business premises
- Request to investigate any address anomaly

1.3 Welsh Language Considerations

- 1.3.1 As a Welsh Local Authority, Carmarthenshire County Council is subject to the provisions contained within the Welsh Language Act 1993, the Welsh Language (Wales) Measure 2011 and the Well-being of Future Generations (Wales) Act 2015 which places into legislation the aim to create '*A Wales of vibrant culture and thriving Welsh language*'. We must also consider the Welsh Government's 'Cymraeg 2050: Welsh language strategy' and the long-term approach to achieving a million Welsh speakers by 2050.
- 1.3.2 As well as establishing the role of the Welsh Language Commissioner, the Welsh Language Measure gave an official status to the Welsh language. This means that Welsh should not be treated less favourably than the English language in Wales. The measure also established the following:
- Gave the Commissioner powers to set Standards on organisations
 - Regulate organisations, and ensure they comply with the Standards
 - Promote and encourage the Welsh language
- 1.3.3 Carmarthenshire County Council believes that it should reflect the importance of the Welsh language in the services which it provides in delivering effective, bilingual services to the community. Street and property names can make a significant visual contribution to the Welsh language, making it a visible characteristic of the County. It also plays an important part in promoting the area's cultural identity, heritage, and history through the use of names which reflect these aspects of the locality.
- 1.3.4 Since the Council has the right to decide on the names of new streets, it recognises the importance of giving consideration to and promoting the Welsh language, and this policy in relation to property and street names will therefore be to promote and adopt a **Welsh** name that is consistent with the heritage and history of the area.
- 1.3.5 We will give guidance and support to developers on adopting Welsh place names for new developments. We will not support changing a property name if it would result in changes or the removal of a name of historic or cultural significance and will provide advice to the applicant and encourage them to reconsider the proposed change.
- 1.3.6 For historical developments, street names, place names and geographical features, where the difference between the Welsh and English versions of a name and street is just the spelling, we will use the Welsh version.
- 1.3.7 All existing streets that require additional or replacement Street nameplates will be given its Welsh Translation to be added to the nameplate. The Welsh translation however does not form part of the Official Street Name unless put through the Street Renaming procedure.
- 1.3.8 With regards to historical street names, any historical reference in the street name will not be translated into Welsh unless there is a Welsh version.
- 1.3.9 Carmarthenshire County Council has statutory responsibilities to maintain accurate and updated lists of the names of towns, villages, communities, as well as new developments. In each case, the Council will ensure that its lists are of a high standard and will, in association with the Welsh Language Commissioner who has the responsibility for advising on the standard forms of Welsh place-names, conduct an audit of the lists that it maintains to ensure standardisation where necessary. Where existing names have specific historical or linguistic significance, renaming will not be supported.

1.4 Well-being of Future Generations

- 1.4.1 The Well-being of Future Generations (Wales) Act 2015 is about improving the social, economic, environment and cultural well-being of Wales. It sets out seven national well-being goals, including 'A Wales of vibrant culture and thriving Welsh Language'. Ensuring that the naming of streets in Carmarthenshire reflects local heritage, with names for new developments which are historically, culturally, and linguistically linked, will play an important role in delivering this well-being goal.

1.5 Street Naming & Numbering Service

Who is responsible for street naming and numbering?

- 1.5.1 Carmarthenshire County Council has statutory responsibilities and powers, within the context of adoptive legislation, for the naming of streets, alteration of street names and indication of street names. The Council also has additional discretionary powers to provide a number or name to a property.
- 1.5.2 It should be noted that Royal Mail has no statutory responsibilities or powers to either name a street or to name, number, rename or renumber a property. Royal Mail has sole responsibility for assigning a postcode following notification of new or amended address details by Carmarthenshire County Council.
- 1.5.3 The Council as the statutory naming and numbering authority undertakes appropriate checks within the Corporate Address Gazetteer and wider consultation and liaison with Royal Mail who are responsible for the [Postcode Address File \(PAF\)](#) in regard to new property and/or street names. This minimises potential duplication and confusion and ensures that a consistent and unambiguous approach is adopted across Carmarthenshire.

Street Numbering - Unregistered address

- 1.5.4 If a property is not "registered" the owner/occupier will encounter difficulties in obtaining goods and services from a variety of sources such as applying for a credit card or goods bought by mail order.
- 1.5.5 All organisations purchase their address databases from Royal Mail. If an address does not show on the database held by Royal Mail, it is interpreted that the property does not exist.
- 1.5.6 When a property is officially named or numbered by Carmarthenshire County Council, Royal Mail is notified as part of the process. Therefore, it is imperative that all Street Numbering applications are made to Carmarthenshire County Council.

How do I contact the service?

1.5.7 The Street Naming & Numbering service is operated by the Information Management Section, within Place & Sustainability, contact details are:

Normal hours are: 9.00 - 17.00 Monday – Thursday / 9.00 – 16.30 Friday.

Street Naming & Numbering Service

Address: Municipal Offices
Crescent Road
Llandeilo
SA19 6HW

Telephone: 01558 825332

Email: snn@carmarthenshire.gov.uk

Website: www.carmarthenshire.gov.wales/snn

2. Guidance for Applicants

2.1 When to apply?

2.1.1 Applications for Street Naming and Numbering services should be made by:

- Individuals or organisations wishing to add a name to an existing numbered only property
- Individuals or organisations wishing to rename an existing named property
- Individuals or developers building new properties which include new residential properties, commercial premises, industrial units and the like
- Individuals or developers wishing to amend layouts for new developments that have already gone through the formal naming and numbering process
- Individuals or developers undertaking conversions of existing properties which will result in the creation of new residential properties or business premises. This will include existing buildings which are sub-divided into flats or offices, barns converted into residences and the splitting of commercial units
- Residents wishing to rename a street
- Individuals and businesses seeking confirmation of an address.

2.1.2 Applicants should consult with the Council at the earliest opportunity to avoid potential delays. Applications should be submitted as soon as possible after formal planning consent and/or building regulation approval for the proposal has been granted.

2.2 How to apply?

2.2.1 Download the relevant application form online: www.carmarthenshire.gov.uk/snn

There are 8 different SNN paper application forms:

Form	Application Category
SNN1	Rename an Existing Property / Add a Name to an Existing numbered property
SNN2	Single new dwelling
SNN3	Development with NO street naming [Residential & Commercial]
SNN4	Development with a NEW street name [Residential & Commercial]
SNN5	Amendment to a Development Layout [Residential & Commercial]
SNN6	Property Conversion to Flats or Units [Residential & Commercial]
SNN7	Street Renaming at Residents request
SNN8	Official registration of an Existing Property

2.3 What to submit?

2.3.1 All requests for Street Naming & Numbering services must include:

- A completed Carmarthenshire County Council Street Naming & Numbering Application Form
- An appropriately scaled location plan to a scale no less than 1:1250, and in the case of a new developments, a layout plan, indicating the position of properties in relation to geographical surroundings.
- An internal layout plan for developments which are subdivided at unit or floor level, for example, a block of flats or commercial, industrial units.
- The main entrance to each subdivision or block must be clearly marked.
- The appropriate fee for the specific Street Naming & Numbering service required.

3. Scale of charges

3.1 Application fees

3.1.1 The differential scale of charges outlined below is current as of 1 April 2019. The charges are reviewed on an annual basis. Charges for street naming and numbering services are zero VAT rated.

Task	Fee	
<i>House name change</i>	£35	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
<i>Add a name to an existing numbered Property</i>	£35	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
<i>House Naming or Numbering for one dwelling</i>	£35	Covers the cost of investigations and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
<i>Development with NO street name [Residential & Commercial]</i>	£35 per plot [1-5] £30 per plot [6-25] £25 per plot [26-75] £20 per plot [75+]	Covers the cost of investigations, production of plot to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
<i>Development with a NEW street name [Residential & Commercial]</i>	£150 per street + £35 per plot [1-5] £30 per plot [6-25] £25 per plot [26-75] £20 per plot [76+]	Covers the cost of investigations, consultations with Local Member(s) & Town & Community Councils, Highways, LLPG Custodian, site notice/visit, and production of plot to number schedules, notifications to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.

Task	Fee	
<i>Property Conversion into Flats or Units [Residential & Commercial]</i>	£35 + £15 per Flat/Unit	Covers the cost of investigations, production of flat/unit to number schedules, and notification to Royal Mail, internal and external organisations, customer confirmation, officer time and resources.
<i>Amending schedule of development already issued following plot changes by developer</i>	£35 per plot	Covers the re-plan, amended plot to postal information, notification to Royal Mail, emergency services, other internal and external organisations, officer time and resources.
<i>Renaming a street at residents request or Naming a road where no name exists</i>	£150 + £35 per property legal costs & replacement street nameplate costs	Covers the cost of investigations, consultations and notifications to residents and internal council and external organisations including Royal Mail and emergency services, officer time and resources.
<i>Provision of official address confirmation for customer, solicitors and conveyancers</i>	£30	Covers the cost of (historic) investigations, officer time and resources.
<i>To add or change a commercial trading name to a business premises</i>	No Fee	This is because it is in the interests of the businesses and external organisations including Royal Mail to have up-to-date information
<i>Request to investigate any address anomaly</i>	No Fee	This is because it is in the interests of the residents and emergency services to have all anomalies corrected
<i>Issuing of amended address information following an error on the Council's LLPG database or Royal Mail PAF.</i>	No Fee	Where an error has occurred, it is not reasonable to apply a charge in order to correct an address database, except where the problem has arisen as a direct consequence of development occurring without the required Planning and/or Building Regulation permissions

4. Street Naming and Numbering for New Developments

4.1 General Principle

- 4.1.1 Carmarthenshire has a significant cultural, linguistic, and historical background and therefore to ensure preservation of this heritage, preference will be given to naming schemes with an historical and local context. Appropriate resources, such as the List of Historic Place-names, should also be referred to.
- 4.1.2 If no historical link can be established directly to the land under development, then adjacent areas may be explored for ideas.
- 4.1.3 If no historical or local context can be determined, and the proposed development consists of a network of streets or buildings, a theme may be suggested. Again, care should be taken to ensure that any proposed theme meets the protocols contained in this document.
- 4.1.4 New street names shall not be assigned to new developments when such developments can be satisfactorily included in the current numbering scheme of the street providing access.
- 4.1.5 The Town/Community Council and County Councillor for the area can use their local and historical knowledge of the area to determine any suggested themes / and or street names' suitability for the area. The Town/Community Council and County Councillor can suggest alternative themes / and or Street Names which may have a more relevant historical and local context. Again, these suggestions will need to meet protocols contained in this document and the consultation process will start again.
- 4.1.6 Property developers submitting a request for Street Naming & Numbering services can request that the Town/Community Council and County Council suggest any themes and/or street names for a new development.
- 4.1.7 Although every opportunity is afforded to individuals or businesses in suggesting new development themes and/or street names, the Council may serve a notice of objection under Section 17 of the Act. The person or business proposing the street name may, within twenty-one days after the service of the notice, appeal against the objection to the Magistrates Court.

4.2 Use of Unofficial Marketing Titles

- 4.2.1 Carmarthenshire County Council will not adopt unofficial 'marketing' titles or themes used by the developers for the sale of new properties unless a historical or local context has been agreed in advance and on the clear understanding that the theme will form the basis of the approved street naming scheme only.
- 4.2.2 The adoption of 'marketing' titles will not be permitted in creating attractive 'unofficial' locality or village names. It is therefore advisable to be cautious in the use of development names for marketing purposes if the name has not been authorised.
- 4.2.3 It should be pointed out in literature distributed to prospective purchasers that marketing names are not the official street name, are subject to approval and therefore possibly subject to change.
- 4.2.4 Developers should ensure that purchasers and occupiers of a property use the official address and not the name of the development. Historically this is a re-occurring problem that can lead to frustration and disappointment. Developers are to ensure that marketing is not misleading and the name of the development is not used within the official address.

4.3 Proposed Themes

4.3.1 A developer / County Councillor / The Town/Community Council proposing a theme for street naming & numbering or property naming for a new development scheme should consider the following:

- a) The suggested street or building name(s) should have a proven historical or local context and a link directly to the development site or adjacent area
- b) The suggested street or property name will not be a name of a person within living memory. The naming of streets after individuals can be somewhat contentious and, in many respects, subjective, therefore no street or property will be named after a person either present or recent past.
- c) The only exception will be in such instances where historic geographic locations are referred to as proper names eg: Kimberley Park, John's Wood and the like
- d) The suggested street or property naming scheme will not be the same or similar to any existing names in Carmarthenshire to avoid possible confusion
- e) Where no historical or local context can be established, with the land intended for development and a network of streets will be created, the developer/County Councillor/Town/Community Council may submit a suggested theme, with appropriate reasons, for consideration.
- f) Distinctions by suffix within the same or adjoining area are to be avoided, eg: Apple Avenue and Apple Road.
- g) Suggested street or building names which are aesthetically unsuitable should be avoided. For example: Gaswork Road, Tip House etc
- h) Names that may give rise to spelling difficulties will not be accepted.
- i) Wherever possible a proposed name should have a proven historical significance to the land intended for development. Advice from local historical or interest groups is recommended.
- j) Suggested street or building names which are capable of deliberate misinterpretation should be avoided. For example: Hoare Road, Typple Avenue, Quare Street etc
- k) Suggested street or property names that could be considered or construed as obscene, racist or which could contravene any aspect of the Carmarthenshire County Council equal opportunities policies will not be acceptable.
- l) Subsidiary names, ie: a row of buildings within an already named road being called '...Terrace', should be avoided if possible.
- m) The property number 13 will not be omitted from property numbering schemes.

4.3.2 Advice or guidance regarding historic or local context can be obtained by:

- Communicating with the [Town or Community Council / County Councillor](#)
- Visiting our website at: www.carmarthenshire.gov.wales/snn
- Visiting our Libraries and Information Service website at: www.carmarthenshire.gov.wales/libraries
- View old maps of Carmarthenshire [online](#)
- Visiting Cadw's website for information on historic environment records at: [Historic environment records | Cadw \(gov.wales\)](#)
- Visit the [List of Historic Place Names](#) website
- Visit the [Welsh Language Commissioner](#) website to view a 'List of Standardised Welsh Place-names'

4.4 Approving Naming and Numbering Schemes

Street Names

- 4.4.1 All new street names should start with one of the following prefixes in the case of Welsh language translations (suffixes in the case of English translations) applied in the following context, however this is not an exhaustive list and in exceptional circumstances alternatives may be permitted.

Rhodfa (Avenue)	for any road or thoroughfare
Cylch (Circle)	for roads with the same start and end point
Clôs (Close)	for cul-de-sac only
Comin (Common)	for roads in appropriate circumstances
Cwrt or Llys (Court)	for cul-de-sac and residential blocks only
Cilgant (Crescent)	for a crescent shaped road
Tywyn (Dene)	for roads with an historic link to wooded valley
Rhodfa (Drive)	for any road or thoroughfare
Pen (End)	for cul-de-sac only
Gerddi (Gardens)	for residential roads (provided there is no confusion with local open space)
Gelli (Grove)	for residential roads
Rhiw (Hill)	for a hillside road only
Lôn (Lane)	for any road or thoroughfare in a rural area or in appropriate circumstances
Dol (Mead)	as an alternative to above
Dol (Meadow)	for any road or thoroughfare in a rural area
Stablau (Mews)	for residential roads
Parêd (Parade)	for roads in appropriate circumstances
Parc (Park)	for roads in appropriate circumstances
Llwybr (Path)	for pedestrian ways
Maes (Place)	for residential roads
Dyfroedd (Reach)	for roads in appropriate circumstances –
Crib (Ridge)	for a hillside road only
Bryn (Rise)	for a hillside road only
Heol (Road)	For any major road or thoroughfare
Rhes (Row)	for residential roads in appropriate circumstances
Sgwâr (Square)	for a square only
Stryd (Street)	for any road or thoroughfare
Teras (Terrace)	for a terrace of houses but NOT as a subsidiary name within another officially named street
Gwel y(View)	for residential roads in appropriate circumstances
Rhodfa (Walk)	for pedestrian ways
Ffordd (Way)	for any road or thoroughfare
Glanfa (Wharf)	for roads parallel or adjacent to navigable waterways

- 4.4.2 Many of the Welsh versions above will mutate/change when the name of a road is added and will therefore need to be sent by the Street Naming & Numbering Officer for professional translation to ensure accuracy.

Property Numbering Sequence

The following protocols will be applied to new development schemes:

- 4.4.3 It should be pointed out in literature distributed to prospective purchasers that the provisional numbering schemes are subject to change if the developer adds plots that require addressing after the original Street Naming & Numbering has been allocated to the development.
- 4.4.4 Once a number has been issued to any property in Carmarthenshire then it can never be removed. This is applicable to all properties in Carmarthenshire including properties that have numbers but are not on a numbered street. Names may be added but can never replace the number.
- 4.4.5 Properties, in particular those occupying corner sites, will be numbered or named according to the street in which the main entrance is located. The manipulations of property names or numbers in order to secure a more prestigious or desired address, or to avoid an address, which is thought to have undesired associations, will not be permitted.
- 4.4.6 Any person aggrieved by the intended order (site notice / consultation) may within 21 days after the date of the 'Notice of intention to order naming of streets' appeal to the Magistrates Court against such order.
- 4.4.7 **The final decision on naming or numbering rests with the Street Naming and Numbering service, the official address will be confirmed once an application has been made. An address should only be used when it has been confirmed as official by the service to avoid problems.**

4.5 Identifying new and existing streets

4.5.1 The street that a property is addressed on is the street that the front door or principal entrance is accessed from. Where a new property is accessed off an existing street it will be named or numbered on that street.

4.5.2 Figure 1 shows new properties accessed off both new and existing streets and demonstrates on which street the new property will be numbered or named:

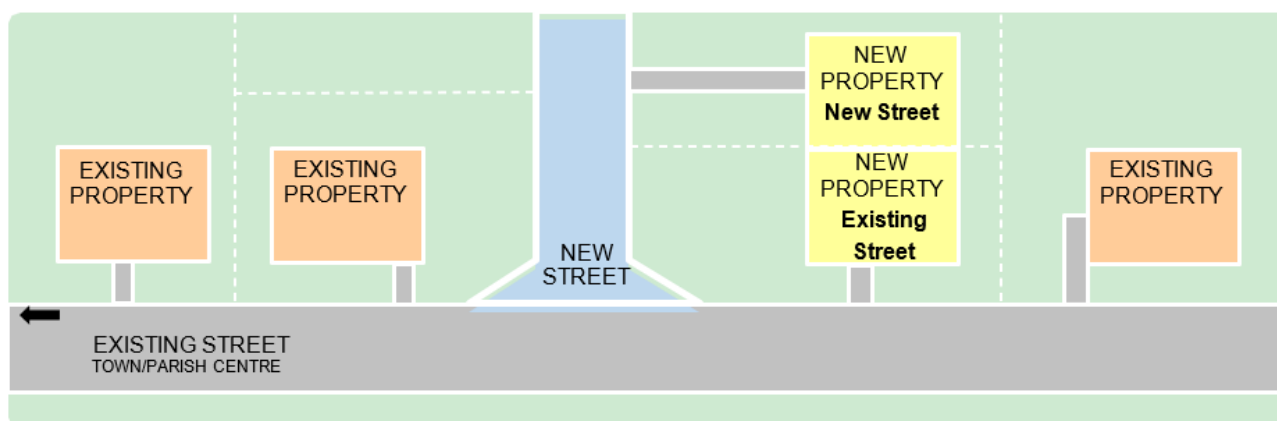


Figure 1 - New plots on both existing and new streets – accessed from existing street

4.5.3 Where the front door of a new plot is accessed from a new street and the alternative / driveway access is from an existing street or vice-versa then the property will be named / numbered on the road that the front door is accessed by:

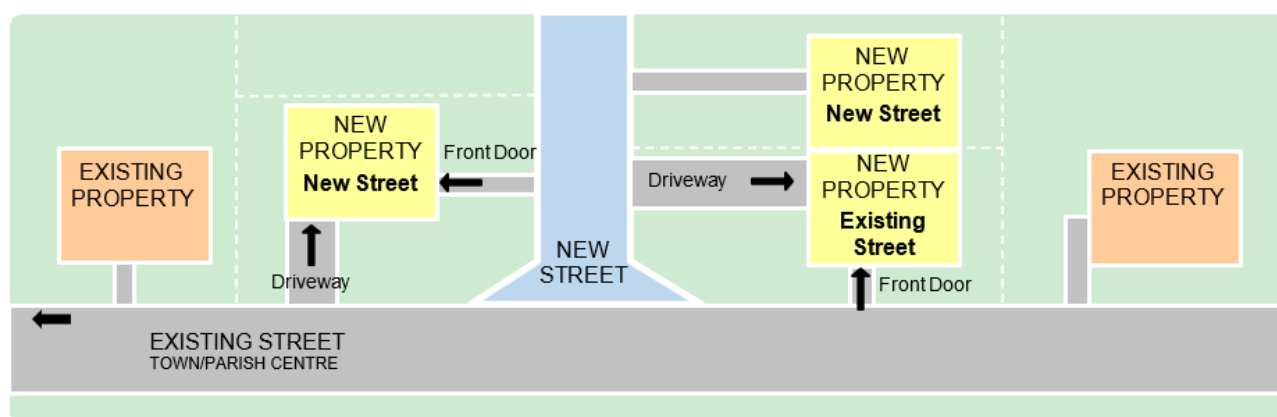


Figure 2 - New plots on both existing and new streets - multiple access on different streets

4.5.4 It is therefore important that applications are accompanied by a plan that clearly indicates the principal entrance to all properties so a correct scheme can be devised.

4.5.5 **Note that the guidance contained in this document exists to help make applications and overcome common problems encountered, it does not constitute policy and final details of the scheme will be at the discretion of the Street Naming and Numbering Service.**

4.5.6 As a rule, variations on the guidance given will not be accepted, therefore careful consideration should be made when making an application to avoid disappointment.

4.6 Conventions used for existing streets

Property naming/numbering on an existing street

- 4.6.1 Where new plots are to front onto an existing street the Street Naming and Numbering Service will assess the application once received and decide whether the new plots will be included within any numbering scheme upon that street or will be assigned names.

New plots on an existing numbered street

- 4.6.2 If plots front on to an existing numbered street, numbers out of preference will be assigned to the new properties. New properties will be numbered using gaps in the numbering system if possible:

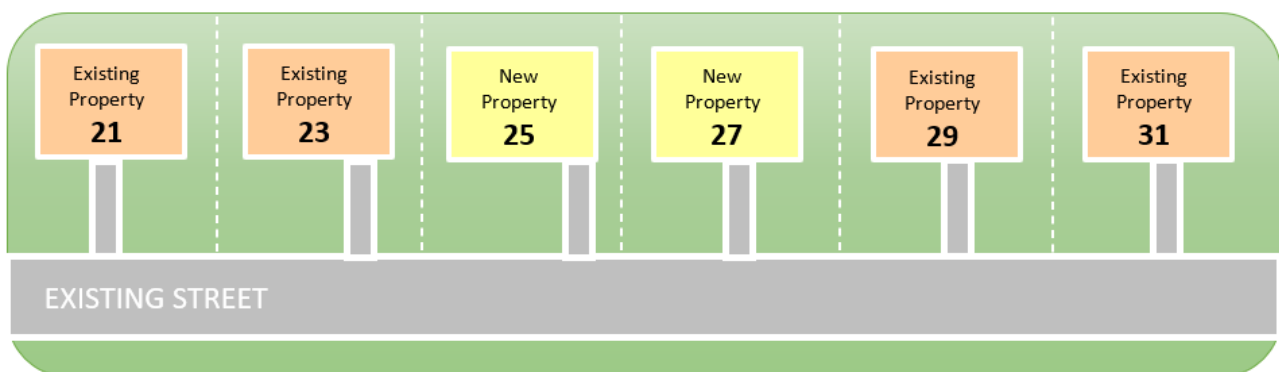


Figure 3 - New plots utilising numbers not used in the existing numbering system

- 4.6.3 Where it is not possible to use gaps in the existing numbering system, a development of up to four plots will be suffixed with the letters a-d after the preceding number:



Figure 4 - New plots utilising numbers not used in the existing numbering system

4.6.4 **Infill development** (new properties built between existing properties or in grounds of an existing property) on a numbered street will be given the same number as the property preceding the infill or following in appropriate circumstances (ie: when the infill property precedes No.1 on a numbered street) followed by a suffix of 'A', 'B' etc eg: 3A, 3B.

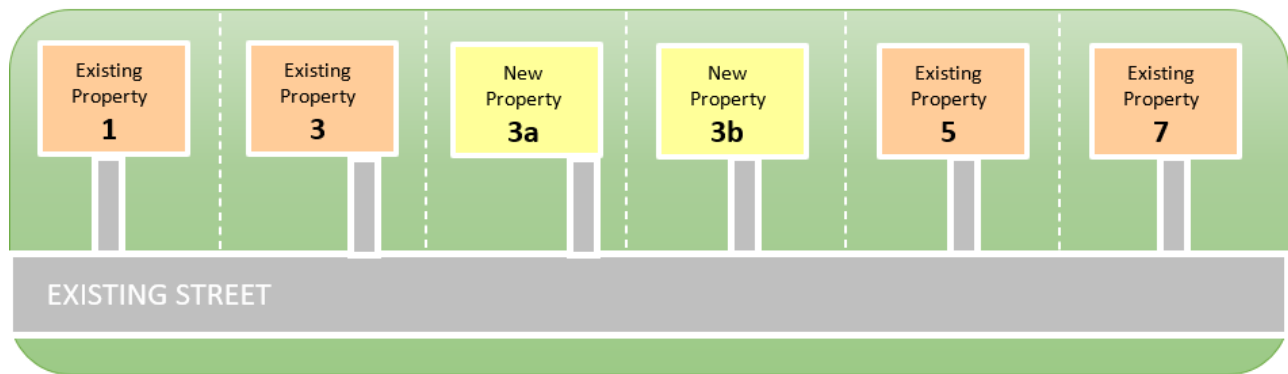


Figure 5 - New plots utilising numbers not used in the existing numbering system

4.6.5 If it is not practical to suffix the number, the Street Naming and Numbering Service will allow house names to be used:

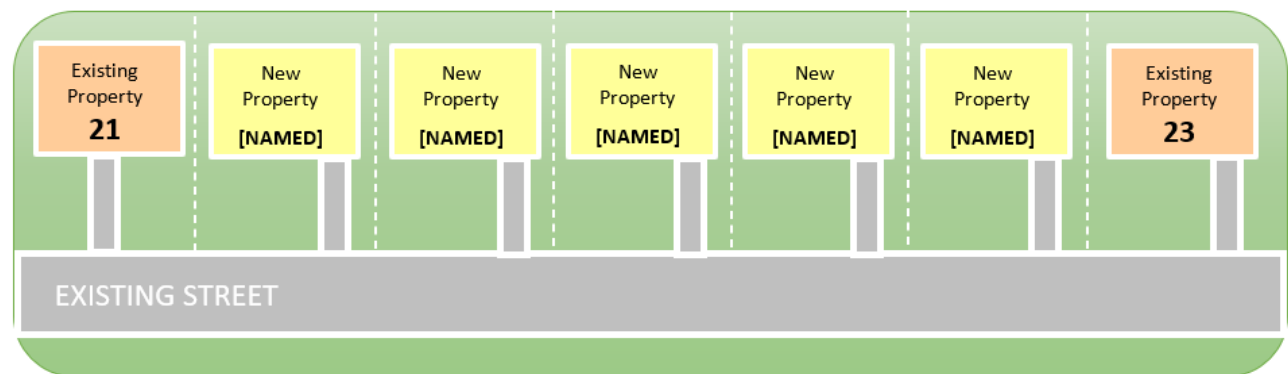


Figure 6 - New plots named on an existing street where numbering is not practical

New plots on an existing named street

4.6.6 If a street does not have an adopted numbering scheme the properties along it will have an official name as part of their address.

4.6.7 Where a street numbering sequence may not exist, predominantly in rural areas, it will be appropriate to allocate agreed property names, however all approved property names will be addressed directly to the nearest official designated street name, to enable emergency services to locate a property quickly.

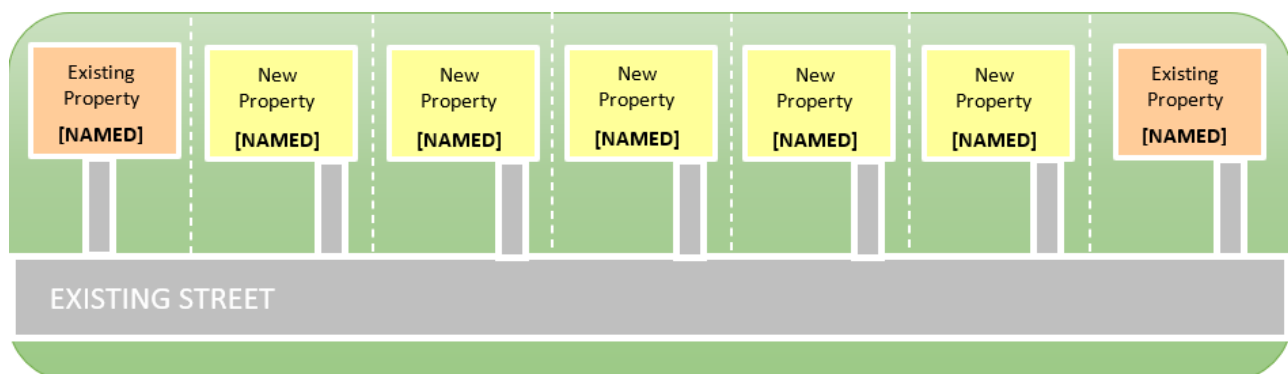


Figure 7 - New plots named on an existing street where no numbering exists

Naming of existing unnamed street

4.6.8 The naming of unnamed streets will only be done when a property owner on the street requests that their street be named (and suggests a name) due to the lack of a name causing a delay in Emergency Services locating the street. The resident will need to put this forward to their Community/Town Council, who will forward the request and completed application form onto us at Street Naming & Numbering.

4.7 Conventions used for new streets

4.7.1. New properties accessed off a new street will always be numbered. The standard conventions for numbering new streets are:

Odd Numbers on the left and even on the right running from start to end, or vice versa if there is an issue with neighbouring properties on adjoining streets and duplication of numbers.

This convention will also be used if there is a possibility that the site will be extended in the future.

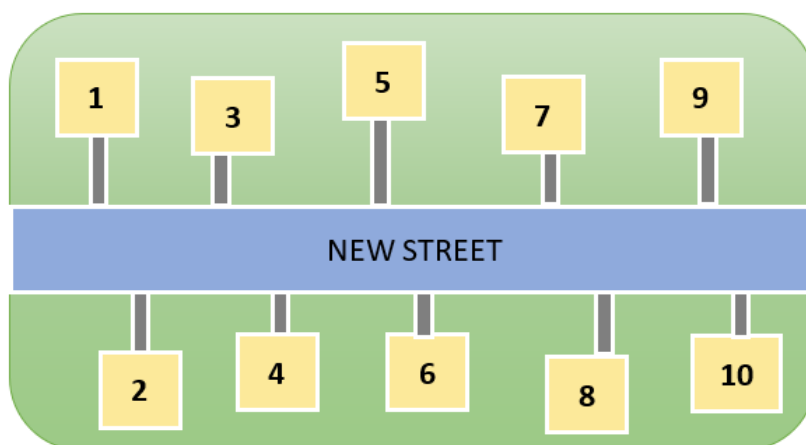


Figure 8 – Numbering along a new street

Side Roads are numbered ascending from the main road:



Figure 9 – Numbering along a side street

In small developments the numbers may be allocated consecutively at the discretion of the Street Naming and Numbering Service.

Cul-de-sac and small scale development will be numbered consecutively in a clockwise direction. Longer cul-de-sac development will again be numbered as stated above.

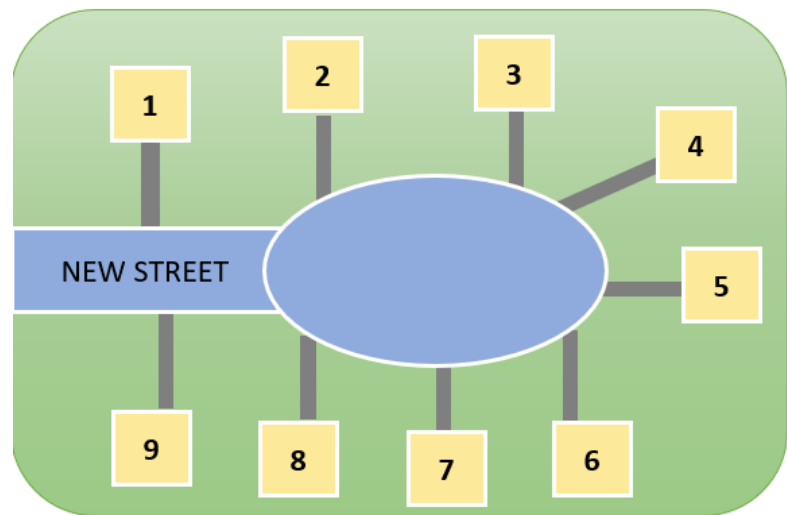


Figure 10 – Consecutive Numbering

5. Application process

5.1 New street name

New Developments: applications that **require a new street name**

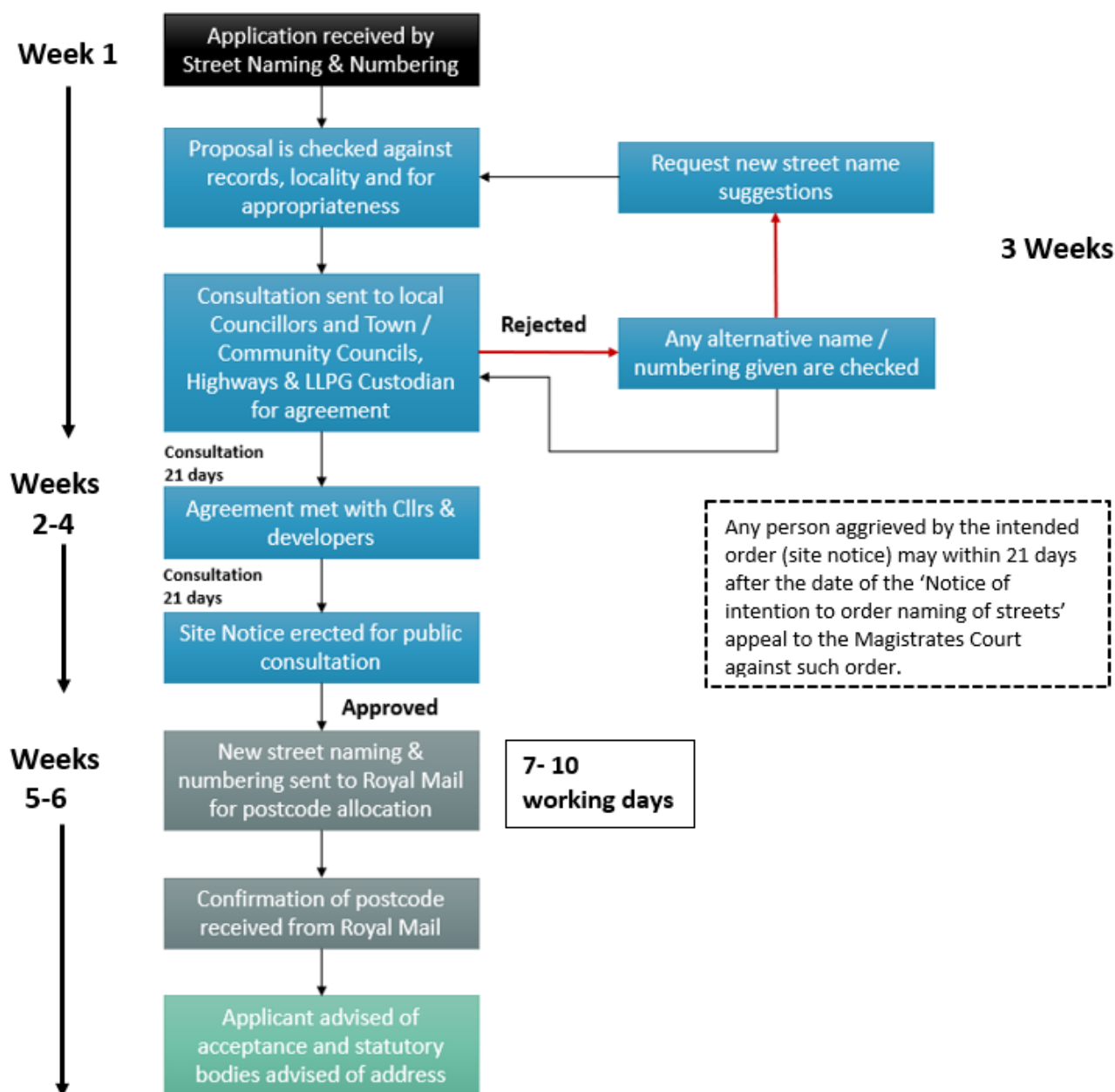


Figure 11 - Process where a new street name is created

- 5.1.1 All plots on a new development will require a full official address. Once a site has been purchased and planning permission for the development granted an application will be required for a naming and numbering scheme to be provided.
- 5.1.2 To make an application you can download the relevant form online at www.carmarthenshire.gov.uk/snn. For a **new development which has NO new street name[s]**, you should complete the **SNN3** form. If the **new development requires a NEW street name[s]** then complete the **SNN4** form and return it to us with the appropriate charge.
- 5.1.3 The **timescale** of an application where a new street name is created, **is approximately 6-9 weeks**, providing the proposal is appropriate and accepted. Please note that the timescale will be prolonged if the initial proposals are rejected or if the public consultation is objected.

5.2 Proposals not relating to a new street name

5.2.1 Applications where NO new street name is created are subject to a different process which does not include consultation with County Councillors or Town and Community Councils. Such proposals may include the change of a house name, name or numbering new properties, conversions etc.

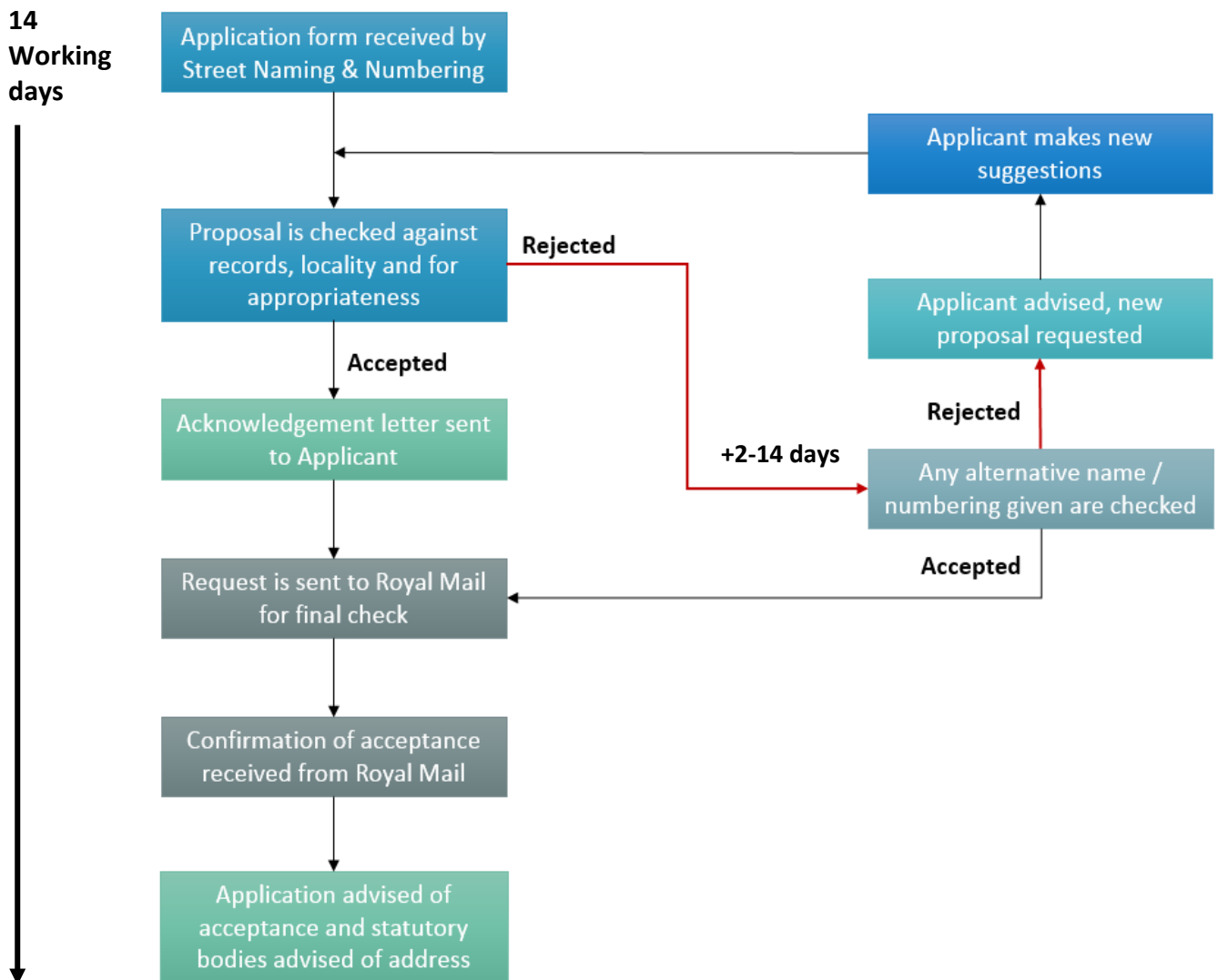


Figure 12 - Process where a NO new street name is created

5.2.2 **The timescale of an application where there is NO Street name created, is approximately 14 working days if the proposal is accepted.** Please note that the timescale will be prolonged if the initial proposals are rejected as alternatives will have to be provided, it is therefore important to note the guidance on selecting a suitable name / numbering and provide as many proposals as possible.

5.3 Naming an existing property

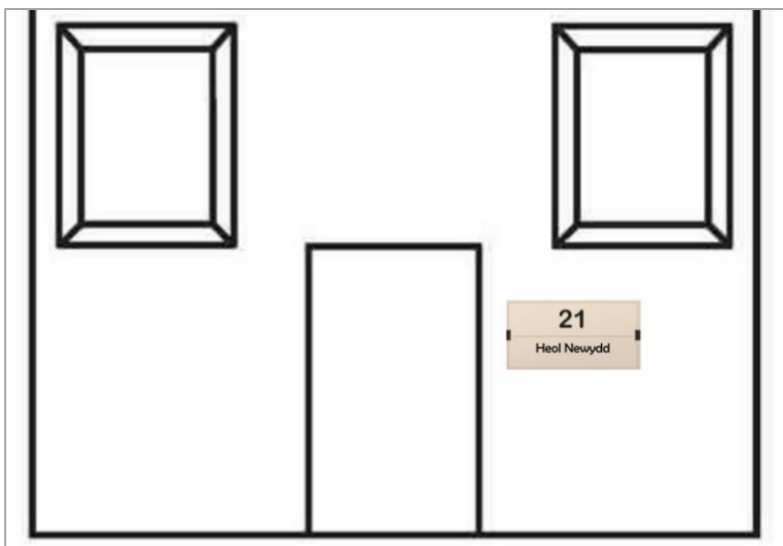
- 5.3.1 To **make an application** for a **change or to add a property name to an existing dwelling**, you should complete the **SNN1** form and return it to us with the appropriate charge. **Please note:** *to add a new address to a new property please use **SNN2***
- 5.3.2 The allocation of a property name will be permitted but where an existing numbering scheme is in place, the name will be an addition to that number and not a replacement. A property numbered on a street that has an established numbering scheme cannot change to a name only.

5.4 New address for a single new property

- 5.4.1 To **make an application** for a **new address for a single new property**, you should complete the **SNN2** form and return it to us with the appropriate charge. **Please note:** *to have a new address created for more than one property, please use form **SNN3**.*

5.5 Selection of a suitable new name

- 5.5.1 The following types of suggestions will not be accepted by us:
- Names that already exist elsewhere in the parish/town or locality as this creates confusion.
 - Names that are like ones that already exist.
 - Inappropriate, abusive, or offensive names.
 - Names capable of deliberate misinterpretation.
 - New names which result in the removal of an existing name deemed of important historic or cultural significance
- 5.5.2 The authority encourages all occupants of properties to follow these guidelines to maintain a good standard of the street naming and numbering system and allow properties to be found with ease. We request that, if possible, you provide alternatives to your preferred new name as this will aid the application process.
- 5.5.3 It is recommended that a replacement house name plate is not purchased or ordered until the new official address has been confirmed by the Street Naming and Numbering Service as the name may be rejected.



5.6 Property ownership

- 5.6.1 We will accept applications for re-naming if you are the owner of the property. If you are the leaseholder, tenant, occupant or one of several occupants we will require written confirmation from the owner of the property giving their consent for the property to be re-named. Please note that when you sign the application form, you are confirming that you have the legal right to request re-naming, it will be necessary to submit any consent required at the same time the application is submitted.

5.7 Activation of new addresses

- 5.7.1 When a new dwelling has been named or/and numbered, but the property has not yet been completed, the address created is 'provisional'. The details are shared with Royal Mail who keep these addresses on their 'Not Yet Built' (**NYB**) database. This is to avoid the problem of post being sent out to non-existing properties on a building site. We do notify statutory bodies at this stage so they are aware of the new address.
- 5.7.2 Once the property is within 6 weeks of completion, the owners should contact our Street Naming and Numbering section and request that the address is activated for use. Royal Mail will be contacted and asked to move the address from their NYB database onto their 'Postal Address File' (**PAF**) database making it available for general use. The statutory bodies will be notified again to say that the addresses are now active.

5.8 Amendment to a development layout

- 5.8.1 To **make an application** for an **Amendment to a development layout** once a numbering sequence has been agreed, you should complete the **SNN6** form.
- 5.8.2 Where a street naming and numbering scheme has been carried out and a developer revises the layout; an amended scheme will have to be prepared. In this case the level of charges will need to be assessed and agreed before the formal application is made.
- 5.8.3 The charge will be based on the extent of the revision and the amount of further work to be carried out. Refer to the scale of charges on page 8.

5.9 Conversion of barn, outbuilding or derelict building

- 5.9.1 To **make an application** for converting a **single** barn / outbuilding or derelict building you should complete the **SNN2** form. To convert **multiple** buildings, you should complete the **SNN3** form and return it to us with the appropriate charge.
- 5.9.2 The allocation of a property name to a barn/outbuilding conversion will be permitted but the name must not already be in use by any other property, nor sound too like any other property in the area (postal town eg: Ammanford - SA18). A check will be undertaken once the application is submitted. Names that sound racist, obscene or are open to misinterpretation will not be accepted. It is considered good practice to propose names which have a historic or cultural link to the property or locality.

Barn / Outbuilding conversions within a Farm

- 5.9.3 The name of the farm/property that the barn/outbuilding conversion is located at will be included in the barn's address due to the shared access. Only if the barn/outbuilding conversion has its own access, separate to the farm/property, will the farm/property name be omitted from the address.
- 5.9.4 A numbering scheme can be developed if more than one barn/outbuilding at a farm/property is being developed.

Derelict buildings

- 5.9.5 The allocation of a property name to a developed derelict building will be permitted if the street from which it is accessed is not numbered. If the street from which it is accessed has a numbering scheme, then the developed property will slot into that numbering scheme where appropriate.

5.10 Annexes

- 5.10.1 To **make an application** for a new **Annexe** to have their own address, you should complete the **SNN2** form.
- 5.10.2 Annexes to buildings eg: granny flats or ancillary accommodation, will be given the prefix 'Annexe'. The rest of the address will be the same as the parent property eg: Annexe, 1 High Street.

5.11 Land, stables, crofts, allotments, and small holdings with no dwelling

- 5.11.1 Royal Mail do not add a piece of land just for the provision of services or deliveries, even if a post-box is put on site. It either must be a residential address or a business address [with trading name], with business premises on site staffed during normal working hours.
- 5.11.2 The owners will need to take up deliveries / services with the companies involved.

5.12 Property conversion to flats or units

- 5.12.1 To **make an application** for a **new apartment block** or **property conversion into Flats or Units**, you should complete the **SNN5** form. To create a new apartment block or Units **with a new street name**, you should complete the **SNN4** form and return it to us with the appropriate charge.

Naming / Numbering

- 5.12.2 Flats/Units are usually numbered on the road in which the principal entrance sits unless they are tall or substantial buildings. It is important when making an application that the main entrance is clearly shown along with the number of flats contained within the building to enable the scheme to be numbered accurately. Individual internal properties within a building should be numbered separately.

- 5.12.3 The internal numbering of premises within buildings should start at the lowest point, with number 1 being the first property on the left when entering the lowest floor. Numbering should continue clockwise and upward.
- 5.12.4 Use of the word 'flat' will apply to those properties where accommodation is on one floor only of a building. Where residential accommodation covers two or more floors and has its own internal stairs the term 'apartment' will be used.
- 5.12.5 Blocks which only contain flats and apartments may be given a name, but each individual flat or apartment will be numbered consecutively. This name will not require a consultation with Local Councillors or Town/Community Councils.
- 5.12.6 Flat or apartment conversions above commercial premises will not be given a name and will use the numbering from the ground floor premises, see example:
'Flat 1, 10-12 Y Stryd Fawr' or
'Apartment 1, 10-12 Y Stryd Fawr'
- 5.12.7 All newly proposed development block names should preferably end with one of the following suffixes:
- Cwrt or Llys [Cwrt]
 - Tŷ [House]
 - Penrhyn or Pwynt [Point]
 - Tŵr [Tower]
 - Porthdy [Lodge]
 - Fflatiau [Apartments]
 - Plastai [Mansions]
 - Bannau [Heights]
- 5.12.8 For any residence accessed internally through a commercial premise, the accommodation will be given a prefix to match the accommodation type eg: flat. The rest of the address will be the same as the parent property, eg: where a flat above a public house is only accessed internally, its address will be Flat, Name of Public House, Property Number and Street Name.

5.13 Conversion or sub-division of a property

- 5.13.1 Conversion or sub-division of a residential property resulting in **a single point** of entry from which all the flats are accessed will be **numbered** rather than described or lettered ie: Flat 1 rather than First Floor Flat or Flat A.
- 5.13.2 Conversion or sub-division of a residential property resulting in **multiple points of entry** with each flat having its own separate front door, off the street, will include a suffix to the primary shell address i.e. 'A', 'B', 'C' etc (24A, 24B, 24C etc).
- 5.13.3 A merged property will utilise the numbers of the original properties where premise numbers are used. For instance, the merging of two properties at 4 High Street and 6 High Street or Unit 1 Trading Estate and Unit 2 Trading Estate will result in new addresses of 4-6 High Street and Unit 1-2 Trading Estate respectively.

5.14 Commercial properties

- 5.14.1 To **make an application** to create new Commercial units, **without** a new street name, you should complete the **SNN3** form. To create new commercial Units **with a new street name**, you should complete the **SNN4** form and return it to us with the appropriate charge.
- 5.14.2 Commercial properties which contain multiple offices, office suites or units should ensure each office, suite or unit is uniquely identified preferably by a numbering schedule (eg: Suite 1 / Suite 2 etc) and where suitable by its location within the building (e.g. Suite 1, Ground Floor / Suite 5, First Floor etc).
- 5.14.3 It should be noted that names for Shopping Centres, Retail Parks and Industrial Estates are subject to the same principles as street names which are set out in section 4 above. **It is recommended that contact is made with the Street Naming & Numbering Officer at an early stage of development so that naming and numbering schemes can be agreed before marketing commences.**
- 5.14.4 All addresses will have a Welsh version and this includes units within and industrial estate for example. The prefix will be translated as well as the suffix letters. The letters will be translated but not used in sequence; therefore, Unit 1D will be translated to Uned 1D rather than following the sequence of the Welsh Alphabet and using 1CH.

English	Welsh
Unit 1A	Uned 1A
Unit 1B	Uned 1B
Unit 1C	Uned 1C
Unit 1D	Uned 1D

Shopping Centres, Retail Parks, and Industrial Estates

- 5.14.5 In order to minimise disruption and confusion, the address of each commercial property, should be a sustainable address that can be re-used by whatever business or organisation occupies the property. Unit numbers should be allocated which will remain constant whichever company occupies the premises. The unit number should be displayed prominently on each building.

Shopping Centres (Arcades or Malls):

- 5.14.6 A name will be given to the building which houses an indoor shopping centre. Each shop or unit within the building will require its own unique number and the street from which the building is deemed to have its main access will be the street used in the address eg:
- Unit 1 The Arcade, College Street, Ammanford, SA18 2LN
 - Unit 2 The Arcade, College Street, Ammanford, SA18 2LN

Retail Parks (Open Air Shopping Precincts):

- 5.14.7 A name will be given to the park or precinct. Each shop or unit within will require its own unique number. The Street from which the park or precinct is deemed to have its main access will be the street used in the address, however, it is possible that some shops or units may be accessed from a different street and this street will be used in the addresses for those shops or units. The numbering scheme will be applied to the park or precinct as a single entity regardless of which street the units are accessed from eg:
- Unit 1 Trostre Retail Park, Llanelli, SA14 9UY
 - Unit 2 Trostre Retail Park, Llanelli, SA14 9UY

Industrial Estates:

- 5.14.8 Where appropriate a name may be given to an industrial estate. Each unit or yard will require its own unique number. If all the units are directly accessed from the same street the numbering scheme will be based on the industrial estate as a single entity with the street from which access is gained being the street used in the address eg:
- Unit 1 Capel Hendre Industrial Estate, Ammanford, SA18 3SJ
 - Unit 2 Capel Hendre Industrial Estate, Ammanford, SA18 3SJ
- 5.14.9 If, however, the estate comprises of more than one street, and these streets are deemed to require naming, the units or yards will be numbered to the street from which they are accessed. If it is still deemed appropriate to give the industrial estate its own name the name will now be treated as a locality eg:
- Unit 1, Llanelli Workshops, Trostre Industrial Park, Llanelli, SA14 9UU
 - Unit 2, Llanelli Workshops, Trostre Industrial Park, Llanelli, SA14 9UU
 - Unit 1, Glanamman Workshops, Tabernacle Road, Glanamman, Ammanford
 - Unit 2, Glanamman Workshops, Tabernacle Road, Glanamman, Ammanford

5.15 Street re-naming upon resident's request

- 5.15.1 To **make an application** for **Street renaming at a resident's request**, you should complete the **SNN7** form.
- 5.15.2 Carmarthenshire County Council will accommodate reasonable requests for re-naming of streets. However, it is stressed that an application must be made by a community or town council. For residents, the request is to be made to the community or town council in the first instance, and the type of request may initiate a consultation process by Royal Mail.
- 5.15.3 Requests of this nature will only be considered if it can be shown that all affected owners and residents in the street have been consulted in writing and **ALL** agree with the proposed change. Where the change is approved the community/town council will be responsible for the costs of all replacement street name signs and any notifications.
- 5.15.4 Occasionally, the Council may decide that a street requires renaming. In this circumstance the Council will notify all residents of the proposed change and pay any costs associated with the change where necessary.

5.16 Other considerations and common queries

- 5.16.1 Where an occupier of a property is **uncertain about the official address**, contact may be made with the Street Naming and Numbering Service to supply a copy of the official address. The Street Naming and Numbering Service is the only section of the council that can confirm the official address.
- 5.16.2 **The Street Naming and Numbering Service does not deal with other road related queries and street direction signs.** The maintenance of public highways and highway signage are the responsibility of the highways section of Carmarthenshire County Council and, where applicable, the South Wales Trunk Road Agent (SWTRA).

5.17 Notification of a new or altered address to internal and external partners

5.17.1 The Street Naming and Numbering Service automatically inform the following organisations of a new or altered address:

- Carmarthenshire County Council Electoral Registration
- Carmarthenshire County Council Tax & Business Rates
- Carmarthenshire County Council Local Land and Property Gazetteer (LLPG) Custodian
- Carmarthenshire County Council Highways
- Carmarthenshire County Council Recycling & Waste
- Carmarthenshire County Council Waste and Environmental
- British Gas Transco*
- BT Openreach*
- Dŵr Cymru Welsh Water*
- Emergency Services
- Land Registry
- Mid & West Wales Fire Service
- National Health Service
- Ordnance Survey
- Police Authority
- Royal Mail
- Valuation Office
- West Wales Utilities*

* These organisations are notified because they are responsible for network infrastructure.

5.17.2 For supply and billing, and all other personal contacts such as banks, doctors, etc. the applicant will need to provide notification separately.

APPENDIX 1 - Legislation

Street Numbering - Legislation

The street naming legislation covering England and Wales (excluding London) is contained in:

- Section 64 and 65 of the Town Improvement Clauses Act 1847
- Section 160 of the Public Health Act 1875
- Section 21 of the Public Health Act 1907
- Section 17, 18 and 19 of the Public Health Act 1925
- The Local Government Act 1972

Carmarthenshire County Council has formally adopted the procedures under Section 64 and 65 of the Town Improvement Clauses Act 1847 for Street Numbering.

Street Naming - Legislation

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- Section 64 and 65 of the Town Improvement Clauses Act 1847
- Section 160 of the Public Health Act 1875
- Section 21 of the Public Health Act 1907
- Section 17, 18 and 19 of the Public Health Act 1925
- The Local Government Act 1972

Carmarthenshire County Council has formally adopted the procedures under Section 17, 18 and 19 of the Public Health Act 1925 for Street Naming.

APPENDIX 2 - Scheme of Delegation

Under the Council's Scheme of Delegation, the Director of Environment (within the portfolio of the Head of Place and Sustainability) has power to approve the following:

- **Road naming** – providing a road name to a new road or an existing road with no name (sections 17-19 and 76 of the Public Health Act 1925). Where appropriate the Street Naming and Property Numbering Section will consult with the respective Town or Parish Council for suggestions of road names.
- **Property numbering** – providing numbers to plots, in-fills (properties built between existing houses or in the grounds of), property conversions and commercial premises (sections 64 and 65 Towns Improvement Clauses Act 1847 incorporated into s160 of the Public Health Act 1875 for urban areas and wellbeing power under the Local Government Act 2000 for rural areas.

APPENDIX 3 - Street Signs

Under the 1925 Act, Carmarthenshire County Council has a duty to name, and maintain street nameplates irrespective of whether they are private or publicly maintained streets.

Section 19 of the 1925 Act gives authorities the power to insist that the name of every street shall be shown in a conspicuous position and, also alter or renew it if it becomes for any reason illegible.

This section also makes it illegal to pull down or remove a street name, which has been lawfully set up, or to fix a notice or advertisement within close proximity to the sign. Anyone found guilty of infringing these requirements can be liable to a fine imposed by a Magistrates Court

These acts also give us the ability to produce regulations concerning the erection of signs for the names of public streets and, ensure that the names and numbers of all buildings are displayed by their owners in accordance with these regulations.

Street Nameplates

For further details regarding street nameplates please contact our Highways Department.

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Appendix 1 - Consultation Responses						
Date	Name	Address (if given)	Response Type	Date Response sent (if required)	Comments	Response
						Recommendation: No change to the Policy.
						Response to comment: Many thanks for your comments on the ongoing consultation. I note you have also raised some questions relating to the policy, to which I have provided some information below which I hope clarifies matters. I would however be grateful if you would confirm if you would like us to process your email as a consultation response or whether you simply require additional information.
13/10/22	Cllr Gary R Jones	Councillor	Observations	14/10/22	<i>Will this policy include the provision to make properties change the name of house, if it does not conform to the stated property? If so will it retrospectively enforce this policy. Will it mean that property owners can only use Welsh names for their properties? I agree that all new street names should be in Welsh, but again will a retrospective process be initiated?</i>	<p>The policy sets out guidance and principles on the process of street and property naming. The policy provides information relating to the Street Naming and Numbering application rather than setting out any enforcement procedures. Should any applications be forthcoming to reflect changes already made then they will also be expected to conform with the guidance set out, and so in that respect it would be applicable retrospectively, we would not however apply the new policy to applications already processed.</p> <p>You will note that the Policy encourages the use of Welsh property names but does not restrict all property names to being Welsh. The guidance has been prepared to encourage the use of Welsh names but in a way which reflects relevant legislation and guidance.</p>
14/10/22	Cllr Gary R Jones	Councillor	Observations	24/10/22	<i>Yes, you can forward these comments as a response. Another point I would like to make is on hybrid names, there was some controversy over the naming of Parc y Scarlets, Stradey Parc etc. One final point, will Community Councils be consulted on street names? Once again I am all for them being in Welsh, but a local input, in keeping with traditional names of the area would be helpful.</i>	Recommendation: No change to the Policy. Response to comment: We consult with Councillors and Community / Town Councils on all new street names created as part of the Street Naming process and this is part of the SNN Policy.
17/10/22	Geraint Bevan	Public	Support		<i>I support the policy objectives that ensures the Welsh language is supported and becomes more visible. I also agree that the policy protects and history and character of the communities in Carmarthenshire. support the policy objectives that ensures the Welsh language is supported and becomes more visible. I also agree that the policy protects and history and character of the communities in Carmarthenshire.</i>	Recommendation: No change to the Policy.
17/10/22	Llangunnor Community Council (Howard Davies)	Town/Community Council	Support		<i>Further to your request for feedback on this important issue please find our comments appended below:.</i> <i>As a community council we support the policy objectives that ensures the Welsh language is promoted and becomes more visible on our streets. We also agree that the policy protects the history and character of the communities of our county. We also agree that the policy protects and history and character of the communities in Carmarthenshire.</i>	Recommendation: No change to the Policy.
21/10/22	Cliff Cleaton	Council Employee with Interest	Observations		<i>Reading the draft Policy which is a good document, can you please clarify situations where 4.1.4 would be used. I know in the past certain situations have caused highways significant issues such as:- Where you have an existing estate road which later has an additional side cul-de-sac leading off it, it would be much better for us if a new name was given to anything which isn't a clear continuation of the same road. This is because each branch of road should have a separate road number, we don't want to create large estates with lots of cul-de-sacs with the same street name but different road numbers.</i> <i>Apologies if I have misunderstood the meaning of 4.1.4</i>	Recommendation: No change to the Policy.
09/11/20/22	Llanelli Town Council	Town/Community Council	Observations		<i>Many thanks for your consultation on the Draft Street Naming and Numbering Policy. The matter has been considered by the Llanelli Town Council Planning, Licensing and Consultation Committee where it was agreed to provide the following comments.</i> <i>The Town Council asks the County Council to provide sufficient flexibility in the policy to allow people of significant local prominence and Freeman of the town to have streets and buildings named after them if that is the wish of the Community.</i> <i>I trust you will take these comments into account as part of your consideration of the draft policy.</i>	Recommendation: No change to the Policy.

Do not support	Councillor
Observations	Town/Community Council
Requires a response	Public
Support	Council Employee with Interest
Support with amendments	Statutory Body

CABINET

MONDAY, 24 APRIL 2023

PRESENT: Councillor D. Price (Chair) (In Person)

Councillors (In Person):

C.A. Davies

L.D. Evans

P.M. Hughes

G.H. John

A. Lenny

J. Tremlett

A. Vaughan Owen

Councillors (Virtually):

G. Davies

E.G. Thomas

Also in attendance:

Councillor D.M. Cundy

Also Present (In Person):

W. Walters, Chief Executive

J. Morgan, Director of Community Services

C. Moore, Director of Corporate Services

G. Morgans, Director of Education & Children's Services

A. Williams, Director of Place and Infrastructure

L.R. Jones, Head of Administration and Law

L. Jenkins, Cabinet Support Officer

C. Higginson, Media Manager

S. Hendy, Member Support Officer

S. Rees, Simultaneous Translator

J. Owens, Democratic Services Officer (Note Taker)

Also Present (Virtually):

G. Ayers, Corporate Policy and Partnership Manager

M. Runeckles, Members Support Officer

Chamber - County Hall, Carmarthen. SA31 1JP and remotely - 10.00 - 10.46 am

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF PERSONAL INTEREST

There were no declarations of personal interests.

3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE CABINET HELD ON THE 27TH MARCH 2023

UNANIMOUSLY RESOLVED that the minutes of the meeting of the Cabinet held on the 27 March, 2023 be signed as a correct record.

4. QUESTIONS ON NOTICE BY MEMBERS

The Chair advised that no questions on notice had been submitted by members.

5. PUBLIC QUESTIONS ON NOTICE

The Chair advised that four public questions had been received.

5.1. QUESTION BY CONOR MACDONALD TO COUNCILLOR DARREN PRICE, LEADER OF THE COUNCIL

The Chair informed the Cabinet that the questioner, Mr Conor MacDonald was unable to attend the meeting to ask his question. Accordingly, the Leader of the Council read the question on his behalf, as follows:

“In its manifesto, the incumbent party committed to the principle of 20-minute neighbourhoods and promoting active travel. The manifesto specifically cites that “[Local Authorities] Creating incentives to encourage the take-up of e-bikes and encourage the use of bike hire schemes, and [to] explore the potential for e-cargo bikes to replace vans and cut HGV traffic” is important for this. (Plaid Cymru 2022; Local Government Manifesto; pg. 24) Since being elected in 2022, how has the council furthered the aims of these commitments, particularly the one regarding e- bikes and bike hire schemes?”

Response by Councillor. Darren Price, Leader of the Council:-

“The text that is quoted in the question refers to the national manifesto that Plaid Cymru published prior to the Local Government elections last year. Clearly members and members of the public will be aware that, in Carmarthenshire Plaid Cymru developed its own local manifesto and that was the basis in which we engaged with residents prior to the election last year, so whilst there are some elements of the national manifesto which have been copied to the local manifesto, not all of the text has been, and this is one such example. Having said that, clearly as a Cabinet we set out our ambitions in terms of active travel across the county within our Cabinet vision statement last July, and there is clear reference to the need to develop this area within the corporate strategy and within the business plans that have been agreed by Council and which are in the process of being developed as we speak. Therefore, just to provide some context in terms of what we are doing in terms of this agenda:

- We have provided supporting infrastructure for Actif’s e-bike hire schemes currently being delivered by the Council’s Sports Development Team. The Actif Leisure colleagues are piloting the first ‘live’ hiring facility through the Actif app at Llandovery Leisure Centre during the eisteddfod week. If it runs well, it will be rolled out at Ammanford Carmarthen and Llanelli Leisure Centre sites. All sites now have charging stations and bikes, and we assisted by installing secure cycle storage at the four sites.
- We are also providing free of charge e-bike charging at eight locations across the county which will be further promoted in the following financial year once all signage is installed. This number is continuing to expand. Current locations include Pembrey Country Park, The Beacon, The

Eastgate, Amman Valley Leisure Centre, Carmarthen Leisure Centre, Llandovery Leisure Centre, St Catherine's Walk, Y Caban in Pendine, and soon to be introducing a further location at Cwmamman Cycle Hub in Garnant.

- We have purchased twelve e-cargo bikes and are trialling their use through the Llanelli BID - we have been engaging with Town Centre groups and Regeneration colleagues in order to expand this roll out in 2023/24.
- As part of the Council's commitment to promote active travel, bike hire stations have been installed at Carmarthen Bus Station, Burry Port interchange, and Llanelli Railway Station. People are able to reserve a bike online or by text and collect it from a dock from as little as £3.50 a day. The bikes, which are managed by Brompton Bike Hire, are foldable and can be taken on public transport. They currently house standard folding Brompton bikes but will be upgraded to house EBromptons in the future.
- Bike hire for community use will soon be available at leisure centres throughout the county, along with bike parking bays and electric bike charging points.
- We have also, as members will be aware, made progress in terms of the Tywi Llandeilo cycle path and we look forward to that opening in a few years' time. We have similarly made bids for grant funding to both Welsh Government and UK Government in terms of further progressing the active travel agenda across the county. Members will be aware, of course, that we submitted a bid for an active travel between the Pentre Awel scheme and Llanelli town centre under the Levelling up round last summer. It was disappointing of course that that bid wasn't supported by the UK Conservative Government. It was disappointing on a number of fronts of course, we had invested heavily as a Council, a lot of officer time had gone into that bid, and we were confident that the bid stacked up in terms of its objectives and financially; but of course we later found out that actually we had no hope of succeeding in that second round because of the fact that we had succeeded in the first round of levelling up funding with the Carmarthen HWB. So it was very disappointing as a Council that we found that out after the event, but of course we weren't alone in that and there were a number of Local Authorities across Wales and the rest of the UK who found themselves in similar positions and I understand that legal challenge may be underway on that basis.

So we are doing a lot of work on this agenda. Clearly we can do more. One of the funding avenues open to us over the last few years was EU funding. Clearly as a result of us leaving the EU, there was a commitment given by the UK Conservative Government that Wales would not lose a penny of funding in terms of structural funds; clearly that hasn't come to pass. The latest estimates independently verified is that Wales is going to lose £1bn of investment during the course of this structural fund round. And when we speak of these sums, sometimes they can seem remote and distanced. But in Carmarthenshire's context, generally we tend to receive about 6% of any all-Wales funding so when

you think of £1bn that is missing from the coffers, in Carmarthenshire that would have given us £60m extra had the UK Conservative government stuck to their promise and ensured parity as a continuation of the funding. £60m would go a very long way in Carmarthenshire to deliver improvements in terms of active travel and a whole host of other regeneration projects, but that's where we are. I hope that provides some context as to where we are on this agenda".

5.2. QUESTION BY MS TARA-JANE SUTCLIFFE TO COUNCILLOR. ANN DAVIES, CABINET MEMBER FOR RURAL AFFAIRS AND PLANNING POLICY

"News that our last bank (Barclays) is to close in Llandeilo in June is a blow for local access to services, but as the fourth to close in recent years, this will also have significant impact on the character of the town. The former HSBC and Lloyds bank buildings, which closed respectively in 2014 and 2018, remain vacant and in a state of decline, despite at least one being listed for its historic and architectural significance. What is the Council doing to protect and enhance Llandeilo's historic high street - and how can residents get involved?"

Response by Councillor. Ann Davies, Cabinet Member for Rural Affairs and Planning Policy:-

"I'm going to apologise at the beginning for this long and comprehensive answer but I feel that I need to note some of the investments which have benefited Llandeilo since we've led the Council which was in 2015.

With regards to the banks, 3 of the 4 high street banks have closed: HSBC was sold and bought by a developer; it has planning permission granted for conversion to a wine bar, but no work has been completed for 3 years. Lloyds Bank and Nat West have been bought by the owner of the Cawdors and I'm sure we'll see plans coming forward in due course, bearing in mind how well run the Cawdors is, I have no concerns about these buildings.

But can I concentrate on what the Plaid-led coalition has provided for Llandeilo as we cannot change any commercial decisions by Barclays, even though they returned a £5 billion profit last year. It is unfortunate that these multi-national banks are closing branches across the UK and have been for a number of years. It's also disappointing that the UK Conservative Government are not taking action to try and prevent the closure of these branches in the first place. I believe that local branches have a key role in terms of supporting our rural communities, yet the UK Conservative Government have done nothing, or next to nothing in the past 10 years to prevent this situation from developing. There is a clear need for more regulation of the banking sector and for greater protection of rural branches, but the UK Conservative Government seem more intent on supporting their friends in the city, than in supporting rural communities such as Llandeilo.

Llandeilo is one of our 10 market towns and has had a significant injection of funds through regeneration over the past few years. As you know this administration has just completed the refurbishment of the Grade II listed Llandeilo Market Hall which will create and accommodate 45 jobs and up to 17 SMEs in the heart of the town centre. This investment of just over £4.1m will act

as a catalyst for further regeneration in the town. And over £2.4 m has been Council contribution and the remainder from Welsh Government.

Llandeilo has also had a conservation Area Appraisal over the past year. This has produced ideas and opportunities for its improvement as an historic town centre. The recent appraisal puts historic and architectural heritage at its heart and will need to be considered by any regeneration projects proposed for the area. This will be placed on the website as soon as it is approved by Cabinet and it's working its way through the democratic process, which has been through scrutiny and will come to Cabinet very shortly.

Following on from this work on Conservation Areas the Built Heritage Team has applied to the Sustainable Communities Shared Prosperity Fund to directly support the regeneration of the historic town centres in 7 of the rural towns across Carmarthenshire, and Llandeilo is one of those 7 selected. The project, if successfully funded, will deliver training and education activities to local residents in energy efficiency and appropriate care for old buildings and offer a small 3rd party grant programme to renovate and repair historic commercial buildings.

Carmarthenshire County Council is unique in the whole of Wales, and possibly the whole of the UK in having a historic buildings information and training centre in Llandeilo, and that is of course the Tywi Centre and this is within the Council's jurisdiction. Based in Llandeilo, the Built Heritage Team at the Tywi Centre in Dinefwr Home Farm, is available for free pre-Listed Building application advice and information on appropriate repair and maintenance of all traditional buildings, as well as providing an extensive programme of training.

As I mentioned at the beginning, apologies for the long reply, but the work that this Plaid led administration has accomplished in Llandeilo has been immense. It's also worth noting that the 10 towns initiative is bringing a pump track into the town for leisure use. And I'm looking at Edward here hoping that he will be the first on the bike around the pump track! This will probably be used by the younger residents of Llandeilo, but in preparing this initiative, it provides activities, shopping and leisure for all, resulting in a vibrant economy which benefits residents and tourists alike".

Supplementary question by Ms Tara-Jane Sutcliffe:-

"Conservation area appraisal. I know that in one of the sub committees before Easter it was mentioned that the conservation area in Llandeilo is set to be split into two, one area to cover the town and one area to cover Dinefwr - which I understand is based on expert recommendations provided by Donald Insall Associations. Are you in a position to say anything further on intentions to accept those recommendations and further can you commit to protecting conservation areas in Llandeilo? You mentioned that the process was ongoing so is it perhaps a little early to say at this point though? Thank you".

Response by Councillor. Ann Davies, Cabinet Member for Rural Affairs and Planning Policy to the supplementary question:-

"The recommendation is for the two different areas to be split and its quite simply because the two areas are very different. The town is a market town – it has

heritage of its own - but of course the Dinefwr Park is a very different building, a different area, much more rural and that is the reason for splitting the two areas. As I said, it's going through the democratic process, it's gone through Scrutiny and will come back to Cabinet in due course and the decision will then be made by Cabinet. Diolch”.

**5.3. QUESTION BY HAVARD HUGHES TO COUNCILLOR ANN DAVIES,
CABINET MEMBER FOR RURAL AFFAIRS AND PLANNING POLICY**

“Will Carmarthenshire County Council support a campaign for a Dyffryn Towy AONB; The suggested boundaries of this would be based on the area identified as “Outstanding Landscape” on Natural Resources Wales’ LANDMAP assessment.”

Response by Councillor. Ann Davies, Cabinet Member for Rural Affairs and Planning Policy:-

“Thank you for your question. As you know the designation of an Area Of Outstanding Natural Beauty (AONB) falls within the remit of NRW and Welsh Government Ministers, and although Carmarthenshire will have a consultation role, we are not the decision makers. Also, may I remind you Havard that a National Park or Area of Outstanding Natural Beauty does not stop pylons from being built on these sites, such as Eryri and Bannau Brycheiniog, and also an SLA didn’t stop Wind Turbines being built on the top of Mynydd y Betws.

The Cambrian Mountains AONB group have been working on their application for around 2 years and asked from the Council’s support as the northern end of the County falls within the area. They have submitted their application and have been told by Welsh ministers that the application will not be assessed until 2025/26 at the earliest, and then only if it went into the new Government’s forward works programme.

Therefore, they have been working on this since 2021 and may have a response by 2026. Bearing in mind that Bute and Green Gen hope to submit a DNS application by 2024 – the timescale is not on our side in this matter, and as you know a DNS application is again decided by Welsh Government and not this County Council.

Going back to the question of AONB, before submitting a response to the Cambrian Mountains, I consulted with all three Community Councils which fall within the boundary of this application. All three Community Councils came back with a negative response. One of which is within the Usk/Tywi Valley route. Their main concerns were planning applications, as it is perceived that obtaining planning for a second Rural Enterprise Home or for additional sheds for lambing and calving would be much more difficult in an area designated as an AONB. The FUW and NFU Cymru are against additional AONBs, as are National Parks for this reason.

Can I assure you Havard, that I am determined to do all that I can to protect our special landscapes across the county whilst also ensuring that local farms and enterprises are able to develop and support jobs within our rural areas and to provide a vibrant economy for all our residents.

Therefore, before making a definitive decision on this matter, I feel that it is vitally important that consultation takes place with affected residents and businesses. It is vital that anybody proposing an AONB in the Tywi Valley consults with those who live in the area, those who run businesses in the area, elected representatives of the local community councils, elected representatives of this County Council, and organisations such as the farming unions and other interested parties. Diolch”.

Supplementary question by Mr Havard Hughes:-

“At the last meeting you mentioned that the special landscape areas will be replaced by guidance on how Carmarthenshire County Council will, in future, assess its landscape areas. This will provide a presentation on the consultation and advice based on the LDP. This has left uncertainty and concern amongst residents. When will this be published? And what are you going to do with it following the consultation?

Response by Councillor. Ann Davies, Cabinet Member for Rural Affairs and Planning Policy to the supplementary question:-

“Thank you for your question Havard. I just want to make a quick note before I answer your second question, and I note in your press release immediately after your last visit here to the Chamber, that you made reference that the “SLA designation saved the Abergwili stretch from having pylons and resulted in undergrounding”. May I suggest that you check your facts before submitting to ‘Wales Online’ in future as Legal Opinion does not mention SLAs in its concluding decision. There are many other reasons, but not the designation of a Special Landscape Area, which is why we need a stronger more robust policy. And if you note in the LDP consultation, the new framework that we are proposing – the landscape character assessments – are mentioned within that document and I suggest you go back to look at that before we have a further conversation”.

5.4. QUESTION BY CHARLIE EVANS TO CLLR DARREN PRICE, LEADER OF THE COUNCIL

"Hywel Dda University Health Board is currently consulting on its New Hospital Site with respect to a new planned and urgent care hospital. This will see a severe downgrading of services in Glangwili Hospital in Carmarthen, which residents are strongly opposed to. Assuming Carmarthenshire County Council has made representations to Hywel Dda University Health Board on the consultation, which of the three proposed sites- St Clears, Whitland Spring Gardens or Whitland Ty Newydd- is the Council's preferred option?"

Response by Councillor. Darren Price, Leader of the Council:-

“Thank you for the question. First of all you’ll be aware of statements that have been made over a number of years by members of this Council in terms of the importance of Glangwili to Carmarthenshire, and our position has not changed in

that sense - we see Glangwili as having a central role in delivering healthcare to the people of Carmarthenshire going forward. I do, however question the rationale behind your question, it seems rather pointless, in the sense that as you're fully aware, the Health Board is the decision making body on this so I do wonder why you're asking the County Council for their opinion on the sites that are being put forward. I feel the question is shallow and lacks depth because frankly there are far greater challenges facing health and social care in this part of the world, as indeed the rest of the United Kingdom. There is no mention in the question in terms of the importance of the transfer of care from acute to community settings – that is absolutely fundamental and it is something that as a Council we have been pressing the Health Board on for a number of years and we think it's absolutely central to any vision of health and social care moving forward. It doesn't touch on the importance of public health and the preventative agenda which is absolutely important, again as we look to develop the system in future years. And it mentions nothing around the recruitment and retention which is *the* major issue facing the Hywel Dda Health Board, as it is for other Health Boards around the UK. As you're aware, the UK Conservative Government has presided over 10 years of cuts to public services which means that a number of our health services are on the brink of collapse. There has been a spectacular failure to invest in both assets and people in the health service, as has been the case across the rest of the public sector over that decade. The impact on the health services is that we have people dying across the UK, avoidable deaths; people dying on trolleys in A&E, or worse still stuck at home because an ambulance has failed to get to them. That is the record of ten years of austerity, - and we wonder why the health service is in such a mess?. If we want to increase and improve services in any walk of life, we have to be prepared to invest in them. That hasn't happened over the past decade and quite frankly a question asking us, as the Council, whether we think a proposed potential hospital is better sited 5 miles to the East or West – St Clears or Whitland - quite frankly misses the point spectacularly. I would add it grates on me a little that we have local Conservative party members here presenting themselves as defenders of the health services and defenders of public services per se, when your party's record over the last 10 years shows that you are nothing of the sort. To refer to your question in terms of the siting, this Council has not made representations to the Health Board formally in terms of the 3 options, but elected members will have an opportunity on the 4th May 2023 to have a direct conversation and to make any representations to the Health Board in a specially arranged session. This isn't the first one, we've had discussions with the Health Board over a number of years as these plans have developed, and in those sessions we've had elected members of this Council make very clear representations, and express concerns in terms of the travel distances and the times they fear will increase – particularly for those members to the east of the county in the areas such as Llandovery, the upper end of the Towy Valley, members of the Amman Valley and similarly for members in the south east corner of the county in Llanelli; and I would expect those discussions to continue when we speak to the Health Board on 4th May. But clearly for those members in the west of the county, they may be more content with the proposals in terms of the potential sites in St Clears and Whitland. But as I mentioned, these are discussions for elected members to have with the Health Board over the next few weeks and I expect members to fully engage with that process. I do want to say at this juncture that I am a little concerned with regards what we've seen this morning, and similarly in

the last Cabinet meeting, which essentially is the hijacking and misuse, frankly, of the public question slot for party political purposes. As somebody who was one of the members pushing for greater political accountability and greater engagement with the public some 10 years ago now, the drivers for these two slots in terms of items 4 and 5 that we have before us today – member and public questions – was around greater engagement and accountability. Let me make it clear, I absolutely expect to be held to account politically by members of this Council because that is their job, they have been elected to do it and I welcome it because it leads to better decision making in the long term. I also welcome questions from ordinary, genuine members of the public who want to raise a concern with the Authority, because it is through talking and hearing directly from genuine residents that we often identify gaps and blind spots in our thinking. What I do not welcome, however, is the misuse and hijacking of public question time by a political party to seemingly try and create a platform for themselves. That is not the purpose of this slot, and it saddens me that we've had 3 questions this morning from Conservative party members, all of whom have tried and failed to get elected to this place. Presenting themselves, as I mentioned earlier, as defenders of the people, defenders of public services – when they are nothing of the sort. There was an election in May 2022, less than 1 year ago, and Conservative candidates put themselves forward for election across the county - you were universally rejected. Not a single conservative party candidate managed to get elected to this place. I therefore find it insulting, that having failed to convince people at the ballot box, that you try and create yourself a platform by misusing and hijacking the public questions section. We've got a raft of pointless questions. Pointless, shallow, party-political questions which waste my time, waste my Cabinet's time and waste's officer time. I would respectfully suggest that it takes us no further forward and if members of the local tory party want to make any contribution to improvements in public services in Carmarthenshire, I would ask you to take the fight with your own party colleagues both here in South West Wales and at UK Government level to ensure that they start to put right the wrongs of the last 10 years and the under-funding of public services which has led to the brink of collapse. That is the only answer, and that is the only way out in terms of delivering proper public services in this part of the world. It is shameful, absolutely shameful, that you try and hijack this public question slot for party political purposes. If you want political debate, I am more than happy to engage in it, but the best way of doing that is to convince the electorate in Carmarthenshire that you are the best people to represent them. That hasn't been your experience up to now, and I suggest that the people of Carmarthenshire can see what you're up to, they're not stupid. Your job is to convince your party colleagues that we get enough funding in Carmarthenshire to deliver services as we wish. Thank you".

Supplementary question by Charlie Evans:-

"I've asked my question today as a member of the public, and I've asked it very politely and I, unfortunately, don't think I've been afforded the respect due back to me as a member of the public. I pay council tax as a resident of Carmarthenshire, and you Councillor Price are my county councillor so I'm rather concerned that you have not afforded myself, as a resident of the public today, with the same level of respect that I am affording you by engaging in the democratic process. I'm also greatly concerned that you seem to be opening the door to restricting members of the public from asking questions based on party-

political affiliation – you would not do that of others so I'm rather concerned. I also take issue with your framing of the question I asked around it being 'pointless', 'shallow', 'lacks depth' – it did seem to be an exercise in avoiding the question. As you will know, any plan for a new hospital requires the close collaboration between the Health Board and the County Council, for example with planning, links to social care and bus service routes, therefore - what level of formal input has Carmarthenshire County Council, given those interdependencies, have you had in constructing the programme business case from Hywel Dda Health Board”?

Response by Councillor. Darren Price, Leader of the Council to the supplementary question:-

“Clearly the Council engages with the Health Board on a whole range of matters, through a whole range of forums. The Health Board are members of the Public Services Board in Carmarthenshire, there is close integration through the Regional Partnership Board and officers work with Health Board partners through a whole myriad of programmes, so that engagement is constant and it will continue.

My comment in terms of it being 'pointless' and 'shallow' was around the focus on whether it is 5 miles east or west – whether this new hospital end up in St Clears or in Whitland will absolutely make no difference to the wider issues that the Health Service makes – that was the point I was making. There are far more fundamental issues that we need to attack – not just in the medium-term, but in the very short-term in terms of staff recruitment, pay and conditions - which you're fully aware of. The UK Government have absolutely failed to deal with that. We wonder why we are short staffed - there are thousands of gaps in our workforce in health and social care and we wonder why? They feel undervalued, they feel underpaid and that needs to be sorted – it hasn't been sorted so far – and that was the reference that I mentioned in terms of your party colleagues in London. In terms of the misuse of the public question slot, I absolutely welcome contributions from genuine members of the public – we had one in Council only last week. It is where they have direct experience, lived experience, where something affects them or their community and they want to see something done. What we see today is 3 Conservative party members locally putting in questions en bloc. It is absolutely clear for anybody to see that is not a coincidence - it is a coordinated decision taken by the Conservative party to try and create a platform because they have failed, spectacularly, to gain electoral support from the people of Carmarthenshire. I can see it, the Cabinet can see it, I've spoken to many members of this Council of all parties, and they can all see it and the people of Carmarthenshire can see it. If you genuinely wanted to know what Carmarthenshire's position was on the new hospital, you could have emailed me, you could have asked me 'have you made representations?' and I could have told you 'no' – but that isn't what you wanted. You wanted to come here, you wanted your 5 minutes of glory and you wanted to make a show. If you wanted a genuine answer you could have emailed me, but that isn't the intention and that's what grates on me. This isn't a chance for party-political debate. Mr Hughes, as Ann Davies mentioned, you made those political points in the press following the last Cabinet contribution and that's why I think we are very unhappy with how that went – because what you quoted in the press was not what was presented here in the Cabinet”.

6. PROGRESSION OF THE DEFENCE EMPLOYER RECOGNITION SCHEME (DERS)

In accordance with the Cabinet's approval on 25 October 2021 for the Council to re-sign the Armed Forces Covenant [minute 6.1 thereof refers], consideration was given to a report which detailed the progress made by the Council towards achieving the Defence Employer Recognition Scheme silver award.

Cabinet Members reviewed the essential criteria for the silver award against the Council's current status in relation to each requirement which demonstrated that all requirements had been met, however it was recognised that adoption of the Guaranteed Interview Scheme could further enhance the Council's approach and commitment to the armed forces covenant.

UNANIMOUSLY RESOLVED that:

6.1 An application be made for the Defence Employer Recognition Scheme (DERS) at Silver Award Level.

6.2 Work be progressed towards the implementation of the Guaranteed Interview Scheme.

7. TO NOTE THAT THE PLAID CYMRU GROUP HAS NOMINATED COUNCILLOR LLINOS DAVIES TO REPLACE COUNCILLOR HEFIN JONES ON THE CORPORATE PARENTING AND SAFEGUARDING PANEL.

UNANIMOUSLY RESOLVED to note that the Plaid Cymru Group has nominated Councillor Llinos Davies to replace Councillor Hefin Jones on the Corporate Parenting and Safeguarding Panel.

8. ANY OTHER ITEMS OF BUSINESS THAT BY REASONS OF SPECIAL CIRCUMSTANCES THE CHAIR DECIDES SHOULD BE CONSIDERED AS A MATTER OF URGENCY PURSUANT TO SECTION 100B(4)(B) OF THE LOCAL GOVERNMENT ACT, 1972.

The Chair advised that there were no items of urgent business.

CHAIR

DATE

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CABINET

MONDAY, 22 MAY 2023

PRESENT: Councillor D. Price (Chair)

Councillors (In Person):

C.A. Davies

L.D. Evans

G. Davies

P.M. Hughes

G.H. John

A. Lenny

E.G. Thomas

J. Tremlett

A. Vaughan Owen

Also in attendance (virtually):

Councillor D.M. Cundy;

Also Present (In Person):

W. Walters, Chief Executive;

C. Moore, Director of Corporate Services;

J. Morgan, Director of Community Services;

G. Morgans, Director of Education & Children's Services;

A. Williams, Director of Place and Infrastructure;

J. Jones, Head of Regeneration;

L.R. Jones, Head of Administration and Law;

G. Ayers, Corporate Policy and Partnership Manager;

C. Higginson, Media Manager;

S. Rees, Simultaneous Translator;

M.S. Davies, Democratic Services Officer;

Also Present (Virtually):

R. Griffiths, Head of Place and Sustainability;

M. Jones, Welsh Language Policy Officer;

Chamber, County Hall, Carmarthen and remotely: 10.00 am - 11.20 am

1. APOLOGIES FOR ABSENCE

There were no apologies for absence.

2. DECLARATIONS OF PERSONAL INTEREST

Councillor	Minute Number	Nature of Interest
C.A. Davies	5.2 - Question by Harvard Hughes to Councillor Ann Davies, Cabinet Member for Rural Affairs and Planning Policy;	Councillor Davies owns land which crosses the path of the Tywi Valley route.

Note: These minutes are subject to confirmation at the next meeting.

3. TO SIGN AS A CORRECT RECORD THE MINUTES OF THE MEETING OF THE CABINET HELD ON THE 24TH APRIL 2023

UNANIMOUSLY RESOLVED that the minutes of the meeting of the Cabinet held on the 24th April, 2023 be signed as a correct record.

4. QUESTIONS ON NOTICE BY MEMBERS

The Chair advised that no questions on notice had been submitted by members.

5. PUBLIC QUESTIONS ON NOTICE

The Chair advised that two public questions had been received.

5.1. QUESTION BY CHARLIE EVANS TO COUNCILLOR DARREN PRICE, LEADER OF THE COUNCIL

"Under plans for the new Urgent and Planned Care Hospital, Hywel Dda University Health Board projects that 68% of Glangwili General Hospital's workforce will be transferred to the new hospital. This equates to 2,625 members of staff, based on 2022 numbers. Glangwili Hospital is one of Carmarthen's biggest employers. Given the Council has responsibilities for our towns, what impact do you believe this will have on Carmarthen town?"

Response by Councillor Darren Price, Leader of the Council:-

"Thank you Mr. Evans. As you are aware, the decision to restructure hospital care in South West Wales will of course be one that will be taken by the Health Board, and ultimately, if approved, funded by the Welsh Government. Clearly you have an obvious interest in this topic, I would suggest that it might be worth your while engaging directly with the Health Board on the matter.

However, this is an issue that is clearly of interest to the local population, as Glangwili has been, and will continue to be, an important part of the fabric of the town. Indeed local elected members in Carmarthen have long campaigned to both retain and develop Glangwili Hospital – in fact, the campaign to do so was launched and led by local Plaid Cymru councillors in the town – two whom are now Cabinet members, and are sat in the chamber this morning.

When news of the proposed hospital reorganisation broke in March 2018, Cllr Alun Lenny, the then Town Mayor, called a public meeting and organised an on-line petition which attracted over 5,000 names in a very short time. This was supported by all parties on the Plaid-led Town Council.

Cllr Gareth John was then tasked by the Plaid Cymru group on the county council to prepare a detailed response to the consultation by Hywel Dda Health Board into the transformation of clinical services. As a result, in June 2018, a 14-page detailed response was submitted to the Board. In arguing the case for Glangwili, it pointed out that almost half (48%) of the population in the Health Board area live in Carmarthenshire, and Glangwili is located very close to the centre of the county.

Indeed, only last year, Plaid Cymru town Councillors in Carmarthen and the Senedd Member Adam Price called on the Health Board to protect services, and

Note: These minutes are subject to confirmation at the next meeting.

A&E provision at Glangwili, as part of any reorganisation of healthcare within South West Wales.

However, as you are aware, we now find ourselves in a situation whereby the Health Board is considering 3 sites for the new planned and urgent care hospital which sit outside Carmarthen town, albeit the proposed sites do sit within the county boundary.

I understand that the Health Board are required, and are planning, to undertake further work, to better understand the economic impact of their proposed changes to hospital configuration as part of the business case process, and we are happy to support that work.

I would however suggest that you would be better placed asking the Health Board on the business case process that they face, but clearly the Health Board's primary focus is on providing clinical services.

It is important to point out that during a recent consultative session, elected members from across the county were able to raise issues with the Health Board concerning the proposed changes. There are clearly questions in terms of transport, housing and economic opportunities and threats that we are keen to address.

However, I would say that I feel that modelling any economic impact, on Carmarthen town in particular, with any degree of certainty is going to be difficult, as much of the analysis will depend on trying to understand where health board staff currently live, where the future workforce in 5 or 10 years time will be living, commuting patterns, the shopping and spending habits of individual employees and a whole host of other factors, which are really difficult to pin down without a combination of robust quantitative and qualitative data – which of course will change over time.

As you will appreciate, Carmarthen town centre is very important to the County Council. However, Carmarthen and indeed other towns and villages are not the sole responsibility of the Local Authority. Indeed, each town is made up of a blend of key stakeholders including the business sector, voluntary sector, town council and a range of public bodies such as the Local Health Board, University, local authority, schools, and colleges with each settlement being individually distinct.

As a local authority we recognise the importance of Carmarthen Town Centre and of course invest resources to work collectively, to galvanise stakeholders and resources to make Carmarthen as successful as possible, and regardless of the final decision on the future hospital provision in South West Wales, that work will continue."

Supplementary question by Mr. Charlie Evans:-

"Is the position of the Cabinet currently that Glangwili Hospital should be a general hospital or a community hospital as planned for by the Health Board."

Note: These minutes are subject to confirmation at the next meeting.

Response by Councillor Darren Price, Leader of the Council, to the supplementary question:-

“As I mentioned in my answer to the first question members from across the chamber, regardless of whether they are Cabinet members or non-executive members, had the opportunity to engage directly with the Health Board only last month on the plans. As you are fully aware the Council as a corporate body has not made formal representations in terms of the proposed sites that the Health Board are currently consulting on. As I set out in the initial answer my party, and I can speak on behalf of Plaid Cymru, was certainly of the view that Glangwili should be protected in its current form and developed as an acute setting with the provision of Accident and Emergency services as an integral part of that. But as I mentioned that ship has sailed and the Health Board has made a decision, its not for us to make a decision, that the three sites that are currently up for consultation are the preferred options from their perspective and I would urge members of the public to feed into that process. But clearly ultimately this is a decision for the Health Board and not the County Council. As a member living on the eastern side of the county in Gorslas clearly I would want to see all services provided as closely as possible to my doorstep and that’s certainly the view that was expressed to the Health Board in the session that we had a few weeks ago. Members to the east of the county, as I mentioned to you in the last Cabinet meeting, and in areas such as Llanelli, have clear concerns with regards to access times, whether the new hospital is situated in Whitland or St. Clears. But at the same time I’m mindful with my conversations with colleagues in Pembrokeshire that there are similar concerns on the western flank of that county. When we talk to representatives in the area of Fishguard and St. David’s there are clearly concerns there that any shift east towards Carmarthen will have an impact on access times in those areas. So I think what’s important is the history and as I mentioned and this has been an ongoing discussion and campaign for over 5 years now, I appreciate that your questions that have come in to Cabinet over the past 2 months but the number of members in this chamber and outside this chamber have been campaigning on this for quite some time. The notion that Glangwili can provide full A and E services and maintain the services that it currently provides has gone because the Health Board has not provided that option. From my perspective the key issue here is that we try and protect as many services as we can locally and ensure that there is safe access to services for the people of Carmarthenshire. I do note that in the presentation that was provided by the Health Board the strategy that they currently propose has been developed by clinicians and I know that the Tory Party are keen to ensure that professionals, be it teachers or doctors and nurses, are at the vanguard of that and leading change within their specific sectors and that has been the strong message that has come from the Health Board that this Plan is based on clinical need and has been put forward by clinicians and I think it is incumbent on all of us to take on board that view and to try and process that information and make sense in terms of how that pans out then for services across the county. But as I have mentioned on a number of occasions to you as this is a Health Board decision I would respectfully suggest that you engage with the Health Board on this matter and I am sure they would be more than happy to do so.”

Note: These minutes are subject to confirmation at the next meeting.

5.2. QUESTION BY HARVARD HUGHES TO COUNCILLOR ANN DAVIES, CABINET MEMBER FOR RURAL AFFAIRS AND PLANNING POLICY

[NOTE: Councillor C.A. Davies declared an interest in this item.]

“In its response as a statutory consultee, Natural Resources Wales highlights the risk that 'significant sections of [the Towy Cycle] path would be affected by flooding' and requests a Flood Risk Management Plan. When will this be completed and be made publicly available?”

Response by Councillor Ann Davies, Cabinet Member for Rural Affairs and Planning Policy:-

“I have already declared an interest in this item as I farm and own land along the Towy Valley and as such I have a personal interest in the Towy Valley Cycle Path Project. I haven't sought dispensation from the Standards Committee as I feel I am too close to the path which comes directly through our land. I leave the chamber or any committee when this project is discussed and I will not be leaving today as there can be no discussion on the matter because of my interest. But I can however thank you very much for your question and let you know that your question has been referred to the relevant department for a response which will follow to you in writing. But I cannot discuss this matter. Thank you.”

There was no supplementary question.

6. PRESENTATION OF PETITION

Further to minute 9 of Council held on the 10th May 2023 the Chair welcomed to the meeting Mrs. Katherine Start who had been invited to present to, and address the Cabinet on, the following petition relating to toilets at Burry Port Harbour:

“We the undersigned, request immediate action from Carmarthen County Council to plan, finance and construct toilets at Burry Port Harbour east and Burry Port harbour west. Petition to rectify the absence of adequate and accessible public toilets at Burry Port Harbour.”

Mrs. Start outlined to the Council the rationale for the petition.

The Cabinet Member for Regeneration, Leisure, Culture & Tourism advised that the issues raised in the petition would be investigated by the department and a report would then be presented to a future meeting of the Council's Cabinet.

Following the presentation Mrs. Start formally handed the petition to the Cabinet Member for Regeneration, Leisure, Culture & Tourism

UNANIMOUSLY RESOLVED that the petition be received and that a report on the issues raised be submitted to the Cabinet in due course.

7. STREET NAMING AND PROPERTY NUMBERING POLICY

Further to minute 9.1 of Council held on the 28th September 2022 the Cabinet considered a report on the comments received during the subsequent consultation period on the Draft Street Naming and Property Numbering Policy.

Note: These minutes are subject to confirmation at the next meeting.

Six responses/comments had been received as detailed in appendix 1 to the report and it was noted that none had required a specific amendment to the draft Policy which was therefore recommended for adoption.

UNANIMOUSLY RESOLVED TO RECOMMEND TO COUNCIL that the Draft Street Naming and Numbering Policy be adopted.

8. COUNCIL'S REVENUE BUDGET MONITORING REPORT

The Cabinet considered the revenue budget monitoring report which provided the latest budgetary position as at 28th February 2023 in respect of 2022/2023. Overall, the monitoring report forecast an overspend for the year at departmental level of £6.159m with a forecast overspend on the Authority's net revenue budget of £470k. At a high level, this was due to a combination of:

- nationally negotiated pay offers (as yet unresolved) at much higher levels than budgeted, for which additional governmental funding had not been provided;
- overspends in service areas driven by increased demand combined with reduced grant funding versus previous years, particularly Learning Disabilities and Childrens Service;
- a sustained reduction in commercial income, covering car parks, leisure centres and school meals;
- capital financing underspends due to scheme delays and reduced need to borrow.

The Housing Revenue Account was predicted to be underspent by £850k for 2022/23. This would be reviewed as the significant issues identified became clearer from a financial perspective.

UNANIMOUSLY RESOLVED that:

8.1 The Budget Monitoring report be received, and the budgetary position and appropriate corrective action taken be noted;

8.2 in respect of significant overspends on specific budget areas Chief Officers and Heads of Service critically review options available to them to address the ongoing impact.

9. CAPITAL PROGRAMME 2022/23 UPDATE

The Cabinet considered a report which provided the latest budgetary position for the 2022/23 capital programme, as at the 28th February 2023 and detailed new projects for noting and Cabinet approval.

It had been reported as part of the December monitoring cycle that £56,878k had been slipped to future years and had been incorporated into the new Capital Programme 2023-2028, which brought the general fund working budget more in-line with the projected outturn for the year. HRA budgets remain unchanged.

Departmentally a net spend of £54,673k was forecast compared with a working net budget of £93,787k, giving a -£39,115k variance.

Note: These minutes are subject to confirmation at the next meeting.

Some budgets had been amended to account for differences in actual grant allocations compared with the anticipated allocations at the time the programme had been approved, and new grant awards received during the year to date.

It was noted that Appendix B detailed the main variances within each department.

UNANIMOUSLY RESOLVED that:

9.1 the capital programme update report 2022/23 be received;

9.2. the new projects as detailed within the report be noted and agreed.

10. WELSH LANGUAGE PROMOTION STRATEGY 2023-28

The Cabinet considered a proposed Welsh Language Promotion Strategy 2023-28 which the Council was required to produce and publish in accordance with the Welsh Language Measure (Wales) 2011 and the subsequent Welsh Language Standards. The 5-year strategy established how the Council proposed to promote the Welsh language and facilitate the use of the Welsh language more widely in Carmarthenshire.

The County's Welsh Language Strategic Forum, which had been the main vehicle for the Strategy's planning as well as its scrutiny, was thanked for its contribution.

UNANIMOUSLY RESOLVED that the proposed Welsh Language Promotion Strategy 2023-28 to increase the number of Welsh speakers and promote the use of the Language across Carmarthenshire be approved.

11. POLICY ON AWARDING GRANTS AND THE WELSH LANGUAGE

The Cabinet considered a proposed Policy on Awarding Grants and the Welsh Language for the Council in order to ensure consistency across grant schemes. The Policy had been prepared in order to comply with the Welsh Language Standards (The Welsh Language (Wales) Measure 2011). Carmarthenshire County Council's compliance notice stated that it must 'produce and publish a policy on awarding grants' that requires us to consider the effects that awarding a grant will have on 'opportunities for persons to use Welsh', and on 'not treating Welsh less favourably than English'. The Policy detailed the Council's commitment to administering Grants in accordance with the Standards and explained the way in which the Council would pass on these duties to the applicants.

UNANIMOUSLY RESOLVED that the proposed Policy on Awarding Grants and the Welsh Language be approved.

12. CORPORATE ASSET MANAGEMENT PLAN 2023-2028

The Cabinet considered the proposed Corporate Asset Management Plan 2023-2028 the purpose of which was to capture at a high level the asset implications of property issues experienced by services brought about by various factors such

Note: These minutes are subject to confirmation at the next meeting.

as changes in local and national agendas, financial pressures and shifts in client needs. Where appropriate, the detailed property requirements of various services were captured in Service Asset Management Plans. The Plan also provided an overview of the Council's non housing asset portfolio in terms of running costs, sustainability, and maintenance matters, culminating in an action plan to cover the significant property related schemes.

UNANIMOUSLY RESOLVED that the proposed Corporate Asset Management Plan and Summary 2023-2028 be approved.

13. SALARY SACRIFICE (CYCLE TO WORK) AND CAR LOANS

The Cabinet considered a report which provided an update following a review of the Authority's current Cycle to Work and Car Loans scheme.

The Cycle to Work scheme had been set up eleven years ago and deemed to be out of date. Enhanced technology within the cycling industry had not only led to increased purchase cost of traditional road bikes but the option to purchase new electric bikes had also become more attractive.

The current Car Loans (Assisted Car Purchase) scheme had been in operation since 1998. It was contained within the Council's Conditions of Service and any change to the current scheme or consideration of removal would require consultation with the recognised Trade Unions.

UNANIMOUSLY RESOLVED

13.1 that the limit for bike and accessory purchases under the Cycle to Work Scheme be increased from £1,000 to £3,500;

13.2 that the term of the agreement under the Cycle to Work Scheme be extended from the current 12 months to 24 months for purchases more than £1,000;

13.3 that, due to increasing costs and inflation, the maximum loan advance under the Car Loan Scheme be increased from £7,350.00 to £9,999.00 with effect from July 1st 2023.

14. ANY OTHER ITEMS OF BUSINESS THAT BY REASONS OF SPECIAL CIRCUMSTANCES THE CHAIR DECIDES SHOULD BE CONSIDERED AS A MATTER OF URGENCY PURSUANT TO SECTION 100B(4)(B) OF THE LOCAL GOVERNMENT ACT, 1972

The Chair advised that there were no items of urgent business.

15. EXCLUSION OF THE PUBLIC

UNANIMOUSLY RESOLVED, pursuant to the Local Government Act 1972, as amended by the Local Government (Access to Information) (Variation) (Wales) Order 2007, that the public be excluded from the meeting during consideration of the following item as the report contained exempt information as defined in paragraph 14 of Part 4 of Schedule 12A to the Act.

Note: These minutes are subject to confirmation at the next meeting.

16. PLOT 1 TROSTRE RETAIL PARK

Following the application of the public interest test it was **RESOLVED**, pursuant to the Act referred to in minute no. 15 above, not to publicise the content of the report as it contained exempt information relating to the financial or business affairs of any particular person (including the Authority holding that information) (Paragraph 14 of Part 4 of Schedule 12A to the Act). The public interest test in respect of this report outweighed the public interest in disclosing the information contained therein as disclosure as disclosure would put the authority at a material disadvantage in any subsequent negotiations with third parties and potentially harm the public purse.

Further to minute 10 of the Executive Board meeting held on the 16th December 2019 the Cabinet considered a report detailing requests by the developer of the above site to

- extend the land agreement for a further 12-month period;
- consider a further reduction in the purchase price to reflect exceptional unforeseen abnormal costs;
- to incorporate a further area of land within the leased area to address ecological issues required by legislation.

UNANIMOUSLY RESOLVED that the request for a reduction in the purchase price be not entertained.

CHAIR

DATE

Note: These minutes are subject to confirmation at the next meeting.

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